

APPROVED NOVEMBER 14, 2017

Sherborn School Committee

Meeting of October 10, 2017

Members Present: Kate Potter
Scott Embree
Jennifer Debin
Angie Johnson

Also Present: Dr. Andrew Keough, Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Interim Business Manager
Christine Smith, Director of Special Education
Barbara Brown, Principal

1) Call to Order

Ms. Potter called the meeting to order at 6:32 pm in the Pine Hill Library.

2) Community Comments

3) Reports

- Principal's Report - Dr. Brown reported on recent and upcoming events at Pine Hill.
- Assistant Superintendent Report - Ms. McCoy spoke about:
 - Curriculum Review status update - The Science Department is in year two of the review process and each of the schools continue to introduce new units, evaluate assessments, and seek professional development. The Engineering team in grades 6-12 is in the process of proposing new elective courses that will address additional standards from the updated frameworks. The English Department is beginning year one of the review cycle.
 - FLES Program - The program has reached the 4th grade. The elementary teams will be meeting with the Middle School Curriculum Leader and High School Department Head tomorrow to discuss implementation plans for 5th grade next year and the middle school the year after.
 - METCO - Last month, members of the leadership team met with Boston parents to share their vision for further integration of culturally responsive practices that will benefit all learners.
 - MCAS - Scores will be released the week of October 16th.
- Director of Special Education - Ms. Smith reported the Circuit Breaker reimbursement funding has been released at 65% of the net claim. Sherborn also applied for extraordinary relief in the spring for a total reimbursement for the Town of Sherborn of \$327,647.45. The Elementary schools have been working to align practices between the pre-schools at Chickering and Pine Hill as well as integrate the pre-schools into the existing K-5 programs.
- Superintendent Report - Dr. Keough discussed the formation of the Appendix C Subcommittee as required by the teacher's contract to review the current Appendix C- Extra Compensatory and explore options regarding the current list of positions, the pay scale, and the process for adding or deleting positions/ratios. Dr. Keough also gave an update on his Entry Plan.

4) FY18 Monthly Report

The Status of Appropriations as of September 30th was provided.

- Salaries - The line item has been adjusted to reflect the settlement of contracts and other non-bargaining unit salary increases. Salaries not reflected in this month's statement

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include Central Office shared positions and other District shared positions. These will be reflected in the October 31st statement along with the detailed salary variance analysis.

- Operating Expenditures - The regular education transportation costs, some utilities and other known expenditures have been encumbered. There are no unexpected expenses to report.
- OOD Expenditures - There were 18 placements budgeted for FY18. While there are currently 18 placements, there have been some changes in those placements resulting in a positive variance to date of approximately \$40,000.
- Capital Projects: FY18 - there are no significant changes since last month's report.

5) October 1st Annual Enrollment Report - Dr. Keough provided the report for discussion and questions.

6) FY19 Budget Development Guidance - Nutritionist, long-term substitute plans for several teachers, expansion of FLES program to 5th grade.

7) Consent Agenda

- Approval of Minutes: September 12, 2017
- METCO Donation
Mr. Embree made a motion to accept the Consent Agenda as amended. Ms. Debin seconded.
17-15 VOTE: 5 - 0

8) Communications

- Regional School Committee minutes of September 5, 2017
- Dover School Committee minutes of June 19, 2017

9) Items for November 14, 2017 meeting - CSA report, FY19 draft budget, FY19 Capital projects, Instructional time per subject, Highlight of MCAS results (full report in December).

10) Adjournment at 7:46 pm.

Respectfully submitted,
Amy Davis