

**APPROVED JANUARY 17, 2017**

**Sherborn School Committee**  
Meeting of December 15, 2016

Members Present: Greg Garland, Chair  
Scott Embree  
Kate Potter  
Jennifer Debin

Also Present: Bill McAlduff, Interim Superintendent  
Karen LeDuc, Assistant Superintendent  
Dawn Fattore, Interim Business Manager

**1) Call to Order**

Mr. Garland called the meeting to order at 8:51 am in the Sherborn Town Hall.

**2) Budget Presentation** - Since last month's meeting, the Advisory Committee has provided their guidance of level funding. Advisory has created a "Departmental and Guidance Reserve" in the amount of \$505,000 to be used across all departments for new initiatives and programs as well as contractual obligations. In their guidance, Advisory has allotted \$15,870,877 to all school budgets in Sherborn, including the Region, Pine Hill, Special Education Out of District, and tuitions to technical schools.

Mr. Embree made a motion to instruct the Administration to submit the proposed FY18 Budget to the Town prior to December 31st. Ms. Potter seconded.

16-23 VOTE: 4 - 0

**3) Interim Superintendent's Report**

- Proposal to Expand Pre-K Program - Based on applications received for placement in the program next year the Administration is recommending adding a second PM session. This would accommodate every student who has applied. The cost of the additional staff necessary to expand the program is projected to be offset by the increased revenue received through added tuitions. There was discussion about the cost sharing of the Pre-K program between the operating budget and the revolving fund. Ms. Potter made a motion to support an additional PM session to the Pre-K program for the 2017-18 school year should the final numbers warrant the expansion. Ms. Debin seconded.

16-24 VOTE: 4 - 0

- Proposal to Increase Pre-K Tuition - Each year the personnel costs increase for the Pre-K program and tuition should be increased to keep up with these costs. The FY18 tuition rates for non-IEP students are recommended to increase by 2%.

Mr. Garland made a motion to adopt the FY18 Pre-Kindergarten tuition rates as presented by the Administration. Mr. Embree seconded.

16-25 VOTE: 4 - 0

- Monthly Financial Report - The Status of Appropriations as of November 30th was provided which reflects the encumbrance of stipends. The Nurse Leader position shows a negative variance of \$5,125 as Dover and the Region have not been charged their share of the cost of this position yet. Out-of-District costs reflect one additional increase in services of approximately \$4,000.

**4) Possible Annual Town Meeting Warrant Articles** - Mr. McAlduff will be submitting a placeholder Warrant Article in case the Sherborn School Committee needs to request funds from the Special Education Stabilization Fund. There is currently a \$45,000 negative variance in the Special Education function codes that the Administration will make every effort to cover through the operating budget before requesting a transfer from the Special Education Stabilization Fund.

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**5) Adjournment at 10:00 am.**

Respectfully submitted,  
Amy Davis