

APPROVED JANUARY 17, 2017

Sherborn School Committee Meeting of November 15, 2016

Members Present: Greg Garland, Chair
Anne Hovey, Secretary
Scott Embree (arrived at 7:17 pm)
Kate Potter
Jennifer Debin

Also Present: Bill McAlduff, Interim Superintendent
Karen LeDuc, Assistant Superintendent
Dawn Fattore, Interim Business Manager

1) Call to Order

Mr. Garland called the meeting to order at 6:32 pm in the Sherborn Town Hall.

2) Public Comment - none

3) Administration Reports

- a) Principal's Report - Dr. Brown highlighted recent and upcoming items.
- b) Assistant Superintendent Report - Dr. LeDuc provided the Committee with her report and took questions.
- c) Interim Superintendent Report - Mr. McAlduff updated the Committee on the following:
 - SPED Out-of-District (OOD) enrollment as of November 10th was 16 students (2 at elementary, 14 at the Region) which is more than projected in the FY17 Budget. The Administration will be working to absorb the deficit within the FY17 Budget and suggested adding a placeholder to the Town Meeting Warrant for a transfer of funds from the Non-Resident Student Tuition Revolving Fund to cover any remaining deficit.

4) FY17 Monthly Financial Report - The Status of Appropriations as of November 2nd was provided and reflects several budget line item transfers that were done to better align expenses within function code categories. The Town of Sherborn will be conducting a required audit of Pine Hill's Student Activities account which will cost \$3,500. Expected costs for heat and electricity based on historical usage and current supply charges have been encumbered. There is currently a projected positive variance of \$15,000 based on these encumbrances. Under Extraordinary Maintenance, a storage container was purchased to alleviate space needs in the mechanical and electrical storage rooms. The total cost is \$3,800.

5) FY 18 Capital Plan Report - Mr. McAlduff presented the draft Capital Plan as well as an accounting of remaining funds in previous Annual Town Meeting (ATM) capital appropriations. There is currently a \$138,837 balance in ATM capital articles dating back to 2014 primarily attributable to a Green Communities Grant received in 2015 that covered \$59,758 in projects that would have been charged to the 2015 ATM capital monies. There is also a \$45,932 balance remaining due to a change in scope of drainage work and \$22,500 remaining that was allotted for window replacement in 2015 that has not been spent while further research on the best solution is completed. The \$138,837 would cover the estimated replacement cost for the following windows: psych/nurses offices, cafe, library, and Kindergarten classrooms. Mr. Garland will talk with Capital Budget about the possibility of re-appropriating the funds in this manner. Additional proposed capital projects are: exterior painting, ceiling fans in the auditorium, and rear projection & speakers for the auditorium totaling \$80,662. Final approval of the Capital Plan will be voted on in December after input from the Capital Budget Committee.

6) Vote to Approve Non-Resident Student Tuition Revolving Fund - Mr. McAlduff, at the suggestion of Sherborn's Interim Finance Director, recommended acceptance of Section

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71F of Chapter 71 of the MA General Laws for the purpose of establishing a Non-Resident Student Tuition Revolving Fund. The creation of this account will allow the district to pay for tuition costs associated with the out-of-district portion of the school budget.

Mr. Embree made a motion that the Sherborn School Committee, working with the Town's Finance Director, establish a Non-Resident Student Tuition Revolving Fund as allowed under Chapter 71, Section 71F of the MA General Laws. Ms. Hovey seconded.

16-21 VOTE: 5 - 0

- 7) FY18 Draft Budget** - Mr. McAlduff presented the draft FY18 Budget in the amount of \$6,775,558 an increase of \$286,283 over FY17. In-District costs which represent 86.7% of the budget have increased by \$128,444 (2.24%) and are driven primarily by contract obligations, enrollment increases, and the continuation of the FLES program to Grade 4. Out-of-District costs have increased by \$157,839 (21.18%). Mr. Garland asked that any questions about the budget be sent to him for discussion at the December meeting.

8) Consent Agenda

a) Meeting minutes of October 11, 2016

b) FY18 Technology Supplement Plan

Ms. Potter made a motion to accept the Consent Agenda. Mr. Embree seconded.

16-22 VOTE: 5 - 0

9) Communications

a) Regional School Committee minutes of October 4, 2016

b) Dover School Committee minutes of September 20 and October 6, 2016

10) Items for December 15, 2016 Meeting - FY18 draft budget, Capital Plan

11) Adjournment at 8:27 pm to Executive Session for matters pertaining to contract negotiation not to return to Open Session.

Mr. Garland - yea, Ms. Potter - yea, Ms. Hovey - yea, Mr. Embree - yea, and Ms. Debin - yea.

Respectfully submitted,
Amy Davis