

**APPROVED NOVEMBER 13, 2018**

**Sherborn School Committee**  
Meeting of October 16, 2018

Members Present: Kate Potter  
Angie Johnson  
Jennifer Debin  
Megan Page  
Amanda Brown

Also Present: Dr. Andrew Keough, Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Business Administrator  
Barbara Brown, Principal

**1) Call to Order**

Ms. Potter called the meeting to order at 6:33 pm in the auditorium.

**2) Public Comment - none**

**3) Reports**

- Principal's Report - Dr. Brown highlighted recent and upcoming events at Pine Hill.
- Assistant Superintendent Report - Ms. McCoy spoke about:
  - Professional Development - As part of the security training conducted at all four schools recently, Jon Mattleman will speak to faculty on recognizing and supporting students' mental health needs.
  - Teachers as Scholars - nine professional development seminars were offered to faculty and the available slots filled up within hours. The Administration will evaluate the program and consider expanding the offerings going forward.
  - EdLeader 21 Conference - Ms. McCoy attended the conference last week with over 700 educators from 150+ school districts who gathered to share their journeys in the development of a Portrait of a Graduate and the need to develop schools that "support happy, healthy, thinking, caring, and social children who become collaborative, creative, competent, and responsible citizens tomorrow".
  - Response to Intervention - Pine Hill has allocated grant funding for a Literacy and Mathematics interventionist. This educator will provide both push-in and pull-out support for small groups of students in specific skill areas for short periods of time. The effectiveness of this role will be closely monitored to determine its effectiveness.
- Superintendent Report - Dr. Keough reviewed his report and highlighted the following items:
  - Special Education Director Update - Ms. Dixon's first day was October 1st and she has been busy meeting with principals, staff, and visiting schools. She has also been working with Dorsey Yearly about the preliminary finding of the special education department review.
  - Security training - Synergy Solutions led the training for the district's staff on Responding to an Armed Assailant in conjunction with the Sherborn and Dover Police Departments. Teachers are now being encouraged to Locate, Lockdown, Leave, and Live: locate where the incident is taking place, calling 911, locking and barricading their rooms, evacuating whenever possible, and fighting back when left with no other options. Schools will continue to hold regular crisis response team meetings and reinstitution the Emergency Response Team for the full district.

**4) FY19 Monthly Financial Report**

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The Status of Appropriations as of September 30th was provided:

- Salaries - the majority of salaries have been encumbered for FY19 with the exception of 10-month shared employees and a couple shared central office employees. A complete summary of staffing will be provided in November.
- Expenditures - there are no variances to report at this early stage.
- Out-of-District - initial encumbrances are reflected but there are still on-going placement activity that may result in additional expenditures.

**5) October 1st Annual Enrollment Report** - Enrollment is 379 students, down from 397 last year.

**6) FY20 Budget Development Guidance Discussion** - The Administration asked for items to consider in the FY20 Budget items. The Committee asked for estimates on adding air conditioning to Pine Hill.

**7) Approval of Non-Resident Tuition Fee** - Due to the enrollment of non-resident students at Pine Hill the Committee must approve the FY20 tuition rate.

Ms. Potter made a motion to set the tuition rate for students attending Pine Hill School from outside the district, as approved by the Superintendent per School Committee Policy JFABE, to be \$18,553 for the 2019-20 school year and that further an additional support services costs be added to an individual students tuition based on a fair share of those additional services as computed by the administration. Ms. Debin seconded.

18-10 VOTE: 5 - 0

**8) Consent Agenda**

- Approval of Minutes: September 17, 2018

Ms. Potter made a motion to accept the Consent Agenda. Ms. Johnson seconded.

18-11 VOTE: 5 - 0

**9) Communications**

- Regional School Committee minutes of June 12, 18, August 23, and September 11, 2018
- Dover School Committee minutes of June 18, 2018

**10) Items for November 13, 2018 Meeting** - FY20 Budget, MCAS

**11) Adjournment at 7:40 pm.**

Respectfully submitted,  
Amy Davis