

Dover-Sherborn Regional School Committee
Meeting Agenda
REGION'S BUDGET HEARING
March 3, 2020
6:30 pm
Dover Sherborn Middle School Library
(Members of the public are welcome to attend)

1. Call to Order
2. Community Comments
3. Reports:
 - DSHS Headmaster's/Student Report – Mr. John Smith and Wyatt Goldfisher
 - DSMS Headmaster's Report – Mr. Scott Kellett
 - Warrant Report
4. FY 21 Continued Budget Discussions
5. Transportation Contract A.R.
6. OPEB Funding A.R.
- **FY21 DOVER SHERBORN REGIONAL SCHOOLS BUDGET HEARING****
7. Discussion and Vote to certify FY21 Operating Budget A.R.
8. Discussion and Vote FY21 Capital A.R.
9. Financial Reports
 - FY20 Monthly Financial Report
10. Annual Vote on MA School Choice Law A.R.
11. Consent Agenda A.R.
 - Approval of Minutes February 4 and 25, 2020
 - Hyde Scholarship
 - Field Trip
 - Donations
12. Adjournment

Executive Session- with respect to contract negotiations – not to return to open session

Note: The listings of matters are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may, in fact, be discussed and other items not listed may also be raised for discussion to the extent permitted by law.

The Public Schools of Dover and Sherborn do not discriminate on the basis of age, race, color, sex/gender, gender identity, religion, national origin, sexual orientation, disability, or homelessness.

Dover Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John Smith
Headmaster



Ellen Chagnon
Director of Guidance

Ann Dever-Keegan
Assistant Headmaster

Emily Sullivan
Athletic Director

TO: Dr. Andrew Keough, Superintendent
FROM: John G. Smith, Headmaster, DSHS
RE: Headmaster's Monthly Report
DATE: March 3rd, 2020

Headmaster's Reflections:

DS Physics and AP Calculus BC teacher Joshua Bridger will once again be presenting his work in Washington DC., on the basic operations of the Diamond Magnetometer and the underlying quantum physics theory. This work will initiate a partnership between CIQM (Center for Integrated Quantum Materials - an NSF center funding research work at Harvard, MIT, Howard, Museum of Science and many other educational institutions, including his work for DSHS, Howard University and the D.C. Public Schools. On a related note, one of the kits Josh made last summer resides at the Museum of Science. Josh will be joined by 3 of his AP students (Kevin Liu, Amy Stephen & Devin Patel) this Saturday in field testing the setup on the Museum floor.

HS Events:

Friday February 28th-Saturday February 29th- Aunt Leaf rehearsal- Mudge Auditorium 7 PM

Saturday February 29th- Aunt Leaf performance High School Play Festival Duxbury High School

Friday February 28th- Monday March 2nd- Annual Winter Wilderness Trip –Maine

Wednesday March 4th- Start with Hello Assembly -Mudge Auditorium 8:45 AM

Saturday March 14th- SAT's- Dover Sherborn High School

Monday March 16th- Start of Spring Sports

Wednesday March 18th- Early release Teacher Professional Development

Thursday March 19th-Saturday March 21st- Spring Musical Mamma Mia- Mudge Auditorium

Student Recognition:

Congratulations to Varun Jayanti and Isabel Tate for being named National Merit Finalists in the 2020 National Merit Scholarship Program.

Congratulations to Lucas Bodkins for winning the MIAA Boys Nordic Ski State Championship.

Congratulations to Ava Yablonski for winning the MIAA Girls Swimming State Championships in the 50 free and 100 back stroke.

Marielle Goganian will be running the freshman 600 at Nationals on March 14th in NYC

Curriculum:

News from the World Language Department:

For professional development this year, we are doing a department-wide reading of the book *While We're on the Topic*, a book written for language teachers by Bill Van Patten. Bill is perhaps the most well-known expert on second language acquisition in the United States. The topic of the book is contemporary language teaching, which centers on the use of Comprehensible Input (CI) in the classroom, which according to research is the most effective way to develop language proficiency. Reading the book and the discussions that are generated are really helping us to evaluate how we teach, what we do in our classrooms with our students, and why.

Next year, Dover-Sherborn High School will be awarding the State Seal of Biliteracy to qualifying graduating seniors. After several years in other parts of the country, this nationwide movement to promote a high level of proficiency in English and another world language has come to Massachusetts, and Dover-Sherborn will be one of many school districts in the state to give these awards. In preparation for next year, thirty-six junior Spanish students took the AAPPL test, a two-day test that evaluates their level of proficiency in reading, writing, listening and speaking. Many of the students are already at the level required to receive the Seal. Next month, junior French students will also take the AAPPL test.

In the next month or so, many of our French, Latin and Spanish students will be taking national exams. Each year, dozens of our students receive gold, silver and bronze medals.

News from the Science Department:

Over the past year, the science department has been focused on student and faculty safety. Teachers are undergoing safety training via the Laboratory Safety Institute, developing a comprehensive Chemical Hygiene Plan, and incorporating Safety Data Sheets into the laboratory curriculum. Members of the Science Department across disciplines are collaborating on utilizing the CER approach with scientific conclusion writing, taken from the NGSS, Next Generation Science Standards. The CER approach, which stands for Claim, Evidence, Reasoning, helps students form evidence-based conclusions based on scientific data they collect during laboratory investigations, experiments and activities.

Freshmen biology teachers led all freshmen biology classes through a DNA extraction lab. Following a multi-step procedure, students were able to extract DNA from various fruits, such as strawberries, raspberries and blueberries. The result enabled students to see the code of life and provided teachers with the opportunity to offer a deeper understanding of the characteristics of DNA structure. Advanced Topics in Biology also extracted DNA from some of our student's favorite snack foods. They amplified specific regions of the DNA searching for transgenes by using a technique called polymerase chain reaction (PCR). The amplified DNA was then run through electrophoretic gels to determine if the snack foods contained genetically modified (GMO) grains. AP Biology students also used DNA extraction protocols, PCR, and electrophoresis to identify the genotypes of the plants that they had grown in the lab. It was a great opportunity to compare the Mendelian genetics to the actual molecular genetics of their plants. The AP students were also introduced to "synthetic biology" by producing fluorescing RNA and fluorescing proteins by only using cellular components, not living cells.

The Environmental Research class hosted a talk with marine conservationist and documentary filmmaker Jo Ruxton, producer of A Plastic Ocean, in conjunction with Marine Science classes this past fall. As a result of attending this talk, Superintendent Dr. Andrew Keough was inspired to develop and implement the D-S Sustainability Task Force for the district. Other presenters in the Environmental Research Guest Speaker Series this year include Amelia Walsh of the Georgetown University GREEN club, Terry Sobolewski of National Grid, John Olinto of One Mighty Mill, and Tyler Finnegan of Republic Services.

The Marine Science course hosted a guest speaker who is a DS alum and working underwater photographer, as well as science journalist. Tim Briggs, class of 2014, came to speak about his university experience studying marine biology all over the globe. He also shared his amazing photography and research experience in the tropical coral reef ecosystem of the Caribbean Sea.

Teachers in chemistry have been ensuring that the science laboratories meet the new OSHA requirements for safety. Chemistry has also been exploring ways to make the curriculum accessible to all levels. Teachers are incorporating more hands on lab activities, using Google Classroom to provide access to video links and review guides, and providing small group support to students who struggle with the content. Chemistry students have been learning about solutions and colligative properties. Students recently performed a titration to determine the concentration of an unknown acid. In addition, students are continuing their work on logical reasoning using the Claim, Evidence, Reasoning model to write conclusions. Students started this in Biology and they will continue working on this in chemistry to enhance their ability to use laboratory data to support their scientific reasoning. AP Chemistry students have been working on complex acid-base and solubility equilibria problems. They will be performing several experiments over the next month to determine the values for acid dissociation and solubility equilibria constants as they prepare for the College Board exam in May.

Janae Barrett is coordinating an international field trip to the Cape Eleuthera Institute in the Bahamas through Earthwatch Institute to work with a group of scientists on a long term study of the biology and habitats of endangered sea turtle species. The program is for 10 students during the week of February vacation, 2/13 -2/21, 2021. In the past this program has taken 15 students (in 2017) and 10 students (in

2019). The students will be engaged in a variety of research tasks while on the island, including conducting population surveys, population growth rate measurements, predator surveys, and prey surveys.

Guidance:

Senior Transition Assembly:

All seniors will participate in an assembly on March 12th during second period. Guidance will show the final 10 minute SOS closure video which focuses on how students can seek treatment with sadness and depression when they are away from home and Ms. Loando will process the movie with the group. The seniors will then listen to a panel of 5-6 recent graduates who will be speaking to the group about life after high school. We are hoping to have representation from a variety of colleges as well as a gap year student, a transfer student and someone who entered the workforce. This all depends on student availability but our goal is to have a diverse cross-section of panelists.

Senior Lunches

All seniors are invited (via their DS email accounts) to a luncheon with Mr. Smith and Mrs. Chagnon. Seniors share feedback about their DSHS experience over the past four years.

Sophomore Seminars

Sophomore seminars take place throughout all of quarter 3. During these seminars, counselors see students for the SBIRT substance use screenings and course selection. The guidance team also facilitates the high school SOS (Signs of Suicide) video and discussion during Sophomore Seminars. During the remaining 2 seminar meetings, counselors have students sign into Naviance to update their resumes and they introduce the students to the career and learning styles inventories.

Junior Individual Appointments

Counselors meet with all juniors individually during February and March to talk about post-secondary planning. They help students navigate college exploration, gap year options, military enlistment, trade schools and work opportunities. These appointments lead up to quarter four when all juniors will enter Junior Seminars to further explore post-secondary planning.

Local Scholarships:

Local scholarships will be available beginning April 1st; emails will go out to students and families as the date approaches.

Athletics

The athletic department is nearing the end of a great winter season. A full recap of the athletic season can be found below. The athletic advisory committee will be having their second meeting to wrap up the winter on Tuesday, March 3rd. Captains Corner met all winter and had three productive meetings where they discussed issues like sportsmanship, leadership qualities, core values, team building, promoting their sports to enhance attendance, Title IV issues. The meetings were centered on positive discussion and idea sharing, and were a great kick start to continuing these captains meetings with the spring captains.

Spring sports sign ups are open on Family ID. We currently have 210 student athletes signed up for a sport in the spring, and are waiting on about 150 more student athletes to sign up:

<u>Boys Lacrosse</u>	∞	33	∞
<u>Girls Lacrosse</u>	∞	19	∞
<u>Boys Track and Field</u>	∞	54	∞
<u>Girls Track and Field</u>	∞	36	∞
<u>Baseball</u>	∞	17	∞
<u>Softball</u>	∞	15	∞
<u>Boys Tennis</u>	∞	11	∞
<u>Girls Tennis</u>	∞	8	∞
<u>Coed Sailing</u>	∞	17	∞

The sailing team has a new head coach, Jacon Mayer, who has been an assistant sailing coach at Wellesley High School the last six years. Jacon currently is an educator in outdoor adventure at Dana Hall and Wellesley College. Jacon will be a great fit with our sailing program, and the student athletes are excited to have an experienced coach on board. Meet the coach night for sailing will be on Monday, March 2nd and Wednesday, March 11th for all other Spring Sports. You will be able to read a more in depth overview of our winter season below, but to highlight a few sports and individual athletes:

1. Girls swim and dive: Ava Yablonski is a two time state champion in the 50 freestyle and 100 backstroke
2. Boys indoor track: the team finished 2nd at the MIAA D5 state race and the team won the D5 State Relays Invitational for the first time in school history
3. Girls indoor track: Marielle Gogonian will be running the freshman 600 at Nationals on March 14th in NYC.
4. MADs Gymnastics: DS Captain, Merritt Sullivan, placed 2nd on the balance beam in the state
5. Boys Nordic: Lucas Bodkins is a Nordic state champion after winning the MIAA state race
6. Girls Nordic: Mica Bodkins placed 2nd overall in the MIAA girls state race
7. Boys & Girls Alpine: TBD - State Race is March 4th

D-S Winter 2019-2020 Athletics Recap

Boys Indoor Track:

Regular Season Record: 5-0

TVL Small Record: 5-0

TVL Small Champions

Invitational Highlights: D5 State Relays 1st Place

League All Stars: Noah Guarini, Oren Wiemeyer, Aidan Britt, Sam Litle, John Bennett, Will Brown

Coach of Year: Maura Bennett

Postseason: 2nd place at D5 States on Saturday, February 15th at Reggie Lewis

Girls Indoor Track:

Regular Season Record: 2-3

TVL Small Record: 2-3

Invitational Highlights: D5 State Relays 5th Place

League All Stars: Tatum Evans, Marielle Goganian

Postseason: 12th place at D5 States on Saturday, February 15th at Reggie Lewis, and Marielle Goganian will be running the freshman 600 at Nationals on March 14th in NYC

Boys Swim:

Regular Season Record: 6-2

TVL Record: 6-2

League All Stars: Will Quinn, Jack Green, Nate Randa

TVL Showcase Meet: 3rd place

Post Season: Competed in the MIAA D2 Sectionals and D2 States

Coach of the Year: Sue Eaton

Sportsmanship Award: DS

Girls Swim:

Regular Season Record: 6-2

TVL Record: 6-2

League MVP: Ava Yablonski

League All Stars: Ava Yablonski, Ellie Soska, Irene Yang, Lizzie Olsen, and Katie Hennesy

TVL Showcase Meet: 3rd place

Post Season: Competed in the MIAA D2 Sectionals at MIT and Placed 7th at the MIAA D2 States at BU, Ava Yablonski is a state champion in the 50 free and 100 back

Coach of the Year: Sue Eaton

Sportsmanship Award: DS

Boys Basketball:

Regular Season Record: 8-12

TVL Record: 6-10

League All Stars: Evan Skeary

Post Season: Did not qualify

Girls Basketball:

Regular Season Record: 8-12

TVL Record: 5-11

League All Stars: Olivia Collins

Post Season: Did not qualify

Boys Ice Hockey:

Regular Season Record: 6-13-1

TVL Record: 2-10

League All Stars: Cooper Griffin (Weston)

Post Season: Did not qualify

Girls Ice Hockey:

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Regular Season Record: 1-16-3

TVL Record: 1-8-1

League All Stars: Kristin McCluskey (Hopkinton), Julia MacDonald (Hopkinton)

Sportsmanship Award: DS/Hopkinton

Post Season: Did not qualify

Boys Nordic:

MBE Place Standings: 2nd place

Post Season: Placed 6th at the MIAA State Race in Woodford, Vermont. Lucas Bodkins placed 1st and is a state champion for 2020 MIAA Nordic Skiing

Girls Nordic:

MBE Place Standings: 3rd place

Post Season: Placed 10th at the MIAA State Race in Woodford, Vermont. Mica Bodkins placed 2nd in the state overall

Boys Alpine:

MBE Place Standings: 4th place

Individual top 25 finishers: Peter Green 13th place, Brendan O'Neil 16th Place

Post Season: State Race on March 4th

Girls Alpine:

MBE Place Standings: 2nd place Individual top 25 finishers: Emma Gonsalves 8th place, Eloisa Luczkow 9th place, Addie Atwood 10th place, Sarah Parish 22nd place

Post Season: State Race on March 4th

MADS Gymnastics:

Regular Season Record: 9-3

Post Season: Placed 5th at Sectionals at Algonquin Regional High School on Saturday, February 22nd, DS Captain, Merritt Sullivan, placed 2nd on the balance beam in the state

DSMS RSC Monthly Report
Date: March 1, 2020
Submitted by: Scott Kellett

On Saturday, February 4th our MathCounts team traveled to Meadowbrook School in Weston for the regional competition. The team did amazing at the competition and really had a lot of fun as well (yes doing math!)

The team of Alice Lin, Evan Zhang, KarnChutinan and Alex Chen came in 3rd overall out of 15 schools.

We also had seven student's place in the top 25%: Alex Chen (6th), Evan Zhang (8th), Michael Yang (10th), Alice Lin (13th), Alex Wu (24th), Karen Chutinan (26th), Rohan Bahadur (34th).

Daniel Spilman, Jason Xie, and Simin Chen all competed for the first time and performed well.

What was most fun was watching Evan Z, Alex C and Michael Y all compete in the countdown round which is a fast paced one on one competition in front of all who attend the competition. The top twelve individuals compete in this round. In one round, Evan Z and Alex C went head to head in a close battle and Evan Z won 3-2. A few pictures below of the countdown crew and the whole team.

Alice, Evan, Karn, Alex C and Michael will be competing at states on March 7th. Our team placed 3rd overall out of 15 teams. Five of our students qualified for the states which will be held on Saturday, March 7th.

Not to be out done by our MathCounts team. We also had eight musicians auditioning in Needham for the MMEA Eastern District Junior Festival on Saturday February 4th as well! The following four students were selected to perform in the Junior Festival in March based on their performance of a prepared piece, scales, and sight-reading. It needs to be noted that Alice Lin excelled in both events.

Jack Benson (8th grade) was selected to play Trumpet in the Jazz Band!

Alice Lin (8th grade) was selected to play Oboe in the Band! She's also FIRST CHAIR, which is kind of a big deal.

Sam Ma (8th grade) was selected to play Clarinet in the Band!

Connor Long (9th Grade) was selected to play Alto Saxophone in the Band!



SIP Goals Updates:

Goal 1: *Innovative Teaching and Learning*

Evidence of accomplishment:

The four educators who traveled to Indiana in June of 2019, presented to the entire Middle School Faculty on February 8th. They led an exciting 90 minute professional development session to the whole faculty to ignite curiosity and interest in Project/Process/Problem based learning.

Goal 2: *Health and Wellbeing of Students and Staff*

Evidence of accomplishment:

Mr. Wroblewski continues to meet with our GSA group weekly. They are currently working on a powerpoint that will be shared via the monitor in our front lobby.

Once again, this spring we have assembled a group of twenty-three students to be part of the Boston Celtics; "Playbook Initiative." This opportunity was brought to the middle school by Caroline Gallagher, a high school senior, through her role on the Project 351 Alumni Council. The Playbook Initiative is a program started by members of the 2016-2017 Celtics roster designed to discuss, challenge, and confront biases surrounding race, gender, sexuality, and religion in middle schools across the state through a conflict-resolution dialogue. Our group will be working with a similar group from Wilson Middle School in Natick, MA. The following activities have are planned:

March 6, 2020: Our DSMS group will travel to Wilson Middle School in Natick MA for a workshop to be held from 9:00 AM to 11:30 AM. The bus will leave DSMS at 8:15 AM and return at approximately 12:00 PM. Upon return we will provide lunch for the group in our library. See below for the permission slip sign off.

March 19, 2020: Our group will meet in our library from 9:00 AM to 11:30 AM for a DSMS only workshop. Again lunch will be provided for our students.

March 28, 2020: The Boston Celtics will be hosting an event at a site to be determined. Last year there was a gathering of all participants from around the state at Dave & Busters in Burlington attended by several current Celtic players.

Goal 3: Content Review and Research of Social Studies

Evidence of accomplishment:

SS teachers will be using PD time working in grade level pairs to evaluate the following this month:

1. Does our curriculum align with the new state frameworks?
2. What units need to be streamlined or shifted?
3. Do our assessments measure what we want students to be able to know and do?
4. How can we move to more project based or learning experiences for our students?

We are working as a department to ensure that we are spiraling both student skills and academic skills in reading, writing, and research from 6th-8th grades.

Finally, as students and faculty are just completing surveys for the curriculum review process, we will be evaluating survey feedback and results later this month.

Group Updates:

English:

Sixth graders are beginning their cultural project on Save Me a Seat, which they finished before break.

In seventh grade, students are beginning to read *A Long Walk to Water* by Linda Sue Park and are using the text, as well as exploring other fiction and non-fiction resources, to learn more about how culture, time, and place influence the development of identity and how challenging environments propel individuals to persevere and change the world around them.

Eighth graders are starting the second round of book clubs this week as well as learning about the construction and uses of simple, compound and complex sentences. Also, Mrs. Pudelka and Mrs. McKee are participating in the FUSE program this year to promote more choice/individualized learning, and Mrs. Pudelka just went to a great Teachers as Scholars workshop on LGBTQ literature.

Mathematics:

The Math Department welcomed Tina Cardone from Lesley University into our small group math classes on Tuesday, February 25th. Tina Cardone is the current Assistant Director of the Center for Mathematics Achievement at Lesley University. These observations by Tina, Beth McCoy, Karen Raymond, Erin Newman and Scott Kellett followed by debriefs with the entire math department, are to support our professional learning committee's work towards identifying ways to vertically align our small group math curriculum and to refine the purpose of the small group math programs from 6th through 8th grade.

On Monday, February 24th we welcomed back our 6th grade math teacher Ms. Brooke Ehle from her October to February maternity leave.

Social Studies:

8th grade students are starting to hear back from the public officials they contacted on their Letter to an Elected Official project. The first responders this year were Representative Katherine Clark and Governor Charlie Baker. Students are now learning about President Andrew Jackson in preparation for their Mock Trials and will be assigned roles next week. Students will serve as historical witnesses, lawyers and judges in classroom trials where they evaluate the evidence and present arguments about whether or not the populist President committed Crimes Against Humanity or Abuse of the Constitution during his turbulent terms in office.

7th grade students just finished their unit on Africa which included creating their own unique travel brochure on a country of their choice. We are now starting our Latin America unit which will include writing a paper on U.S. immigration policy and a debate over whether to develop or preserve the rainforest.

6th grade students will attend the Chariot of the Sun Greek Mythology assembly tomorrow which was generously funded by POSITIVE. Currently, 6th graders are working on an Inquiry, inspired by our book study and curriculum review on the Silk Road. Students are using synthesis skills to create maps in Google MyMaps, discuss the importance of trade, the spread of ideas,

and write an argument about the importance of goods vs ideas. In January, students researched, created academic writing, and produced visuals/songs/and cooking videos on Ancient Egypt.

The 6th grade SS classes and teachers submitted a joint grant to DSEF on February 1st to fund two bottle filling water fountains. We're awaiting a response. This was linked to a Project Based Learning focus on the importance of water to the ancient world and water management. Both teachers are also working with the FUSE fellowship as thought partners, collaborating with teachers from the TEC collaborative.

Science:

Seventh grade Team Thunder students have been researching a diverse cohort of scientists and created portraits modeled after the book series, "Who Was... and Who Is...?". Students are excited and proud to have their work displayed throughout the building.

Seventh grade Team Lightning students have been researching which genes could be expressed on the chromosome of their choice and will present their findings to their peers.

8th grade is wrapping up our work on compounds and mixtures; students have to demonstrate that they can successfully use their lab skills to separate a mixture using filtration and evaporation. Then we will start a new unit on forces and motion where we enjoy using the car and ramp equipment funded several years ago by DSEF; the photogate timers on these ramps are very accurate and let us collect excellent data.

World Language:

The World Language department is getting ready for World Cultures Week, which will take place March 23-27. One highlight of the week is we are bringing back our World Cultures Banquet, here in Lindquist Commons on the night of March 24th. All middle school families are invited to attend and bring a dish that reflects and celebrates their country/countries of origin. The students will be performing as well.

In Latin, the Eighth Grade has begun their exploration of the poems of Gaius Valerius Catullus, in the original Latin, and the Sixth Grade is in the midst of their mid-winter Roman culture project, in addition to adding three new tenses to their repertoire.

Wellness:

Physical Education:

All students are involved in the winter sports unit which currently focuses on basketball. Students compete in a 3 v 3 basketball tournament for the next several classes. Students are also continuing to work on their individual fitness and improve skills in this unit. The winning team in each class will play the teachers in our annual Student/Teacher Basketball Game. This game will take place on March 13th from 1:00 to 2:00.

Technology:

The DS Girls Who Code Club meets once a month at Dover Sherborn Middle School with Ms. Sammarco. Together 36 girls work together because they are passionate about technology, programming, learning, bravery, resilience, courage, creativity, Science, Technology, Engineering, Art, Math and Music, trying new things, solving problems with code, helping others, having fun, the future, teaching others how to code, encouraging girls to enter the Technology and Computer Science fields while making the world a better place.

They dedicate their time together at DS to all the girls who have coded in the past, that code today and will code in the future to also make the world a better place. Special thanks to Dover Sherborn High School Student, Nicole Mayer for mentoring our Middle School girls creating a pathway for our future high school students to remain passionate about the GWC.

We look forward to launching our Girls Who Code projects in the Spring to the Dover Sherborn community, including the young girls at Chickering and Pine Hill Elementary School. We are also exploring options for High School students to work with the Middle School students during the Middle School H block and the new High School flex block period.



Code @ Lunch is in full swing. Almost a full house for all students that want to code, explore technology puzzles and have lunch together.

Plans for Dover Sherborn students are in the works for both the Massachusetts Girls STEM Summit at Wentworth Institute of Technology workshop in April and Microsoft's DigiGirlz event in Burlington in May.

Ms. Sammarco's Code @ Lunch



Fine and Performing Arts:

Congratulations to all of our music groups for their performances at our recent Chocolate Cafe. The event was held on Sunday, February 9th in Lindquist Commons and had groups from all of the districts schools perform.

Media Center:

Mr. Criscuolo's classes spent a week in the library researching African countries.

Ms. Woodward met with all the 8th grade Science Fair student groups individually as part of their research checkpoint.

Ms. Woodward collaborated with Joanne Draper on a Diversity interview project.

6th Grade:

On Friday, February 28th, students from both Team Moon and Team Sun, will participate in an exciting Social Studies' Greek Mythology assembly, "Chariot of the Sun." The performer, Jeffrey Benoit, was brought to us through a grant from POSITIVE, and included dramatic performances of the myths of Phaethon and his chariot, Pandora and her mysterious box, along with Odysseus and the Cyclops. Students will be selected from the audience to help perform each of these tales.

8th Grade:

The eighth grade held their annual Pizza Fundraiser. Students sold a total of 522 pizzas and earned over \$2000 for their spring trips to Washington D.C. or Boston. A group of students made the pizzas after school on Friday 1/31 and Greg, our "pizza guy" commented that it was one of the best groups ever.

School Council:

*Dover Sherborn Middle School
School Advisory Council Agenda
3:00 PM
February 10, 2020
Middle School Conference Room*

Welcome

Scott Kellett, Tawny Desjardins, Nicole Kepnes, Judi Miller, Kimberly Paster, Anita Sebastian, Wendy Eppich, Katherine Wellman, Olive Woodward

Handbook

Discussed Chromebook Use Procedures and Guidelines edits

Discussed Franklin's homework policy document

School Improvement Plan

See RSC report for an update on the school improvement plan

Survey Results

Survey Results to be discussed at the next council meeting

Budget Update

The biggest item is the 1:1 initiative (Chromebook)

A portion of the cost of the 1:1 initiative is offset by the expense of replacing carts, etc.

Discussed possible lounge area for Boston students in space that will become available when many of the desktops are removed from the library

Other Business

Discussed a future Advisory Council "field trip" to see the innovative classrooms at DSMS

Scott will talk to Anthony (IT) about a possible "best practices" sheet for 1:1 computers

The next scheduled council meeting is Thursday, March 12th, at 3 pm

Adjourn

4:00 pm

The Public Schools of Dover and Sherborn

157 Farm Street

Dover, MA 02030

Phone: 508-785-0036 Fax 508-785-2239

www.doversherborn.org

Dr. Andrew W. Keough, Superintendent

Ms. Dawn Fattore, Business Administrator

Ms. Elizabeth M. McCoy, Asst. Superintendent

Ms. Kate McCarthy, Director of Student Services

*Commitment to Community
Equity and Excellence
Respect and Dignity
Climate of Care*

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
DATE: February 28, 2020
RE: Approved Warrants

The following Accounts Payable Warrants were approved by one of the Committee's designated signers:

<u>Voucher #</u>	<u>Date</u>	<u>Total</u>
1142	2/6/2020	\$195,229.19
1143	2/14/2020	\$152,824.32
1144	2/17/2020	\$331,147.71
1154	2/28/2020	\$59,536.81

**Dover Sherborn Regional School District
FY21 Proposed Budget
Summary of Budget Adjustments**

	FY20 Budget	FY21 Proposed Draft	Change \$	%
<i>Presented December 10, 2019</i>				
Total Operating Revenues	\$25,292,254	\$26,187,740	\$895,486	3.54%
Total Operating Expenditures	\$25,292,254	\$26,187,740	\$895,486	3.54%

FC

<i>Presented February 4, 2020</i>				
Revenue Adjustments (decreases Town assessments):				
Increase in FY21 Chapter 70 - Governor's Budget		(\$122,851)		
Decrease in FY21 Chapter 71 - Governor's Budget		\$18,649		
		(104,202)		
<i>Presented March 3, 2020</i>				
Utilize E&D to apply FY20 Revenue Surpluses to FY21		(75,000)		
Utilize E&D to apply FY20 Healthcare savings to FY21 OPEB funding		(\$100,000)		
		(175,000)		
			(accounted for in assessment calculation)	

<i>Presented February 4, 2020</i>				
Expenditure Adjustments:		\$26,187,740		
Addition of .5 FTE SPED Coordinator	2100	\$60,000		
Increase for HS NEASC visit costs	2210	\$9,000		
Addition of .2 FTE HS Chinese Educator	2305	\$22,000		
Salary Reductions from Educator Retirements/Staffing Changes	2305	(\$95,000)		
Increase for MS 1:1 Chromebook initiative	2451	\$26,000		
Salary Reductions from Nursing Retirement	2800	(\$25,000)		
Norfolk County Retirement adj based on actual assessment	5100	(\$21,300)		
Property/WC Insurance adj based on updated estimates	5200/5260	(\$11,000)		
		(35,300)		
Revised Operating Expenditures		\$25,292,254	\$26,152,440	\$860,186 3.40%
<i>Presented March 3, 2020</i>				
Reduction in est. health insurance costs for active employees	5200	(\$100,000)		
Increase health insurance costs for retirees for OPEB funding *	5250	\$100,000		
Revised Operating Expenditures		\$25,292,254	\$26,152,440	\$860,186 3.40%

*one-time increase, funded with E&D

	FY20	FY21	Difference	% change
Dover Assessment	\$12,507,703	\$12,707,169	\$199,466	1.59%
Sherborn Assessment	\$9,569,088	\$10,017,811	\$448,723	4.69%
Total Assessment	\$22,076,791	\$22,724,980	\$648,189	2.94%

Detailed Breakdown of Assessments
Statutory Method FY21

	Operating %	Debt %	Minimum Local Contribution	Amounts over MLC	Non-NSS Transp.	Subtotal	Minus E & D	Subtotal Assessment	Debt 923,400	FY21 Preliminary Assessment
Dover	55.56%	56.22%	6,310,056	5,520,981	454,235	12,285,272	(97,239)	12,188,034	519,135	12,707,169
Sherborn	44.44%	43.78%	4,912,962	4,415,097	363,249	9,691,308	(77,761)	9,613,546	404,265	10,017,811
	1	1	11,223,018	9,936,078	817,484	21,976,580	(175,000)	21,801,580	923,400	22,724,980

Budget Overview	Projected Revenues:	
	Member Assessments	22,724,980
	E & D	175,000
	State Funding	2,920,210
	Revolving Account Offsets	332,250
	Total Projected Revenues	26,152,440
	Total Budget Appropriations	26,152,440

Assessments		FY20	FY21	Difference	%	Enrollments					
Operating						FY	Dover	Operating Assessment	Sherborn Assessment	Operating Assessment	Total
	Dover	11,955,169	12,188,034	232,865	1.95%	2011	619	54.59%	515	45.41%	1134
	Sherborn	9,155,822	9,613,546	457,724	5.00%	2012	609	53.37%	532	46.63%	1141
		21,110,991	21,801,580	690,589	3.27%	2013	638	54.34%	536	45.66%	1174
	Dover	552,534	519,135	(33,399)	-6.04%	2014	622	53.99%	530	46.01%	1152
	Sherborn	413,266	404,265	(9,001)	-2.18%	2015	614	53.58%	532	46.42%	1146
		965,800	923,400	(42,400)	-4.39%	2016	617	53.37%	539	46.63%	1156
	Dover	12,507,703	12,707,169	199,466	1.59%	2017	637	54.82%	525	45.18%	1162
	Sherborn	9,569,088	10,017,811	448,723	4.69%	2018	641	55.59%	512	44.41%	1153
		22,076,791	22,724,980	648,189	2.94%	2019	651	55.64%	519	44.36%	1170
						2020	662	56.63%	507	43.37%	1169
						2021	654	55.56%	523	44.44%	1177
Budgets		FY20	FY21	Difference	%						
Percentage Increases											
	Operating	24,326,454	25,229,040	902,586	3.71%						
	Debt	965,800	923,400	(42,400)	-4.39%						
	Total	25,292,254	26,152,440	860,186	3.40%						

Assumptions:
Chapter 70 and 71 are FY21 Governor's Budget
MLC is FY21 amounts as of January, 2020
E&D Utilization \$175,000

The Public Schools of Dover and Sherborn

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Ms. Dawn Fattore, Business Administrator

Ms. Elizabeth M. McCoy, Asst. Superintendent

Ms. Kate McCarthy, Director of Student Services

*Commitment to Community
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Climate of Care*

TO: Regional School Committee
FROM: Dawn Fattore, Business Administrator
RE: OPEB Trust Action Steps
DATE: February 28, 2020

As previously reported, the Employee Benefits sub-committee has researched, interviewed and are now bringing forward a recommended firm to appoint as our Trust Administrator. They will share more information on this process with you at Tuesday's meeting.

With this selection, we are asking the Committee to take action on two items:

1. Acceptance of Chapter 203C Prudent Investor Rule (this is additional language required for municipalities/regional school districts that adopted Chapter 32B, Section 20 subsequent to the Municipal Modernization Act enacted in 2016.)

Motion: *To accept the provisions of Chapter 203C of the Massachusetts General Law.*

2. Approval of Trust Administrator and Program (see attached document)

Motion: To authorize the adoption of the Public Agencies Post Retirement Health Care Plan and Trust (OPEB Fund) as presented in the attached document.

With the approval of the two motions above, we will be able to proceed with the next steps of reviewing and executing the Agreement for Administrative Services, the Adoption Agreement for the PRHCP Section 115 Trust, the Discretionary Investment Management Agreement with Vanguard (which will be brought forward to the Committee to serve as the Investment Policy) and development of a proposed Funding Policy to also be approved by the Committee. These steps will be completed over the next several months. We are on track to make our first contribution of \$500,000 to the Trust Fund by June 30th.

VOTE NO. _____

A VOTE OF THE SCHOOL COMMITTEE
OF THE DOVER SHERBORN REGIONAL SCHOOL DISTRICT
AUTHORIZING THE ADOPTION OF THE
PUBLIC AGENCIES POST RETIREMENT HEALTH CARE PLAN AND TRUST (OPEB FUND)

WHEREAS the Dover Sherborn Regional School District (the "District") has accepted the provisions of Chapter 32B, Section 20 of the Massachusetts General Laws, as amended by Chapter 218, Section 15 of the Acts of 2016; and

WHEREAS it is determined to be in the best interest of the District to participate in the PARS Public Agencies Post-Retirement Health Care Plan Trust (the "OPEB Fund"), to fund post-employment benefits for its employees as specified in the District's policies and/or applicable collective bargaining agreements; and

WHEREAS the OPEB Fund is a tax-exempt trust and plan performing an essential governmental function within the meaning of Section 115 of the Internal Revenue Code, as amended, and the Regulations issued there under, and is a tax-exempt trust under the relevant statutory provisions of the Commonwealth of Massachusetts; and

WHEREAS the assets of the OPEB Fund shall be invested in accordance with the prudent investor rule under the provisions of Chapter 203C of the Massachusetts General Laws; and

WHEREAS the District's adoption and operation of the OPEB Fund has no effect on any current or former employee's entitlement to post-employment benefits; and

WHEREAS the terms and conditions of post-employment benefit entitlement, if any, are separate from and independent of the OPEB Fund; and

WHEREAS the District's funding of the OPEB Fund does not, and is not intended to, create any new vested right to any benefit nor strengthen any existing vested right; and

WHEREAS the District reserves the right to make contributions, if any, to the OPEB Fund.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The School Committee of the Dover Sherborn Regional School District (the "Board") hereby adopts the Public Agencies Post-Retirement Health Care Plan Trust, including the Public Agencies Post-Retirement Health Care Plan, effective March 3, 2020; and
2. The Committee hereby confirms the assets of the OPEB Fund shall be invested in accordance with the prudent investor rule established under Chapter 203C of the Massachusetts General Laws; and
3. The Committee hereby appoints the Treasurer, or his/her successor or his/her designee as the District's Plan Administrator for the OPEB Fund; and
4. The District's Plan Administrator is hereby authorized to execute the PARS legal, investment, and administrative documents on behalf of the District, and to take whatever additional actions are necessary to maintain the District's participation in the OPEB Fund, and to maintain compliance of any relevant regulation issued or as may be issued; therefore, authorizing him/her to take whatever additional actions are required to administer the District's OPEB Fund.

DOVER SHERBORN REGIONAL SCHOOL COMMITTEE

_____, the Secretary of the School Committee of the Dover Sherborn Regional School District hereby certifies that the above foregoing vote was duly and regularly adopted by said District at a regular meeting thereof held on the 3rd day of March, 2020, and passed by a _____ vote of said Committee.

IN WITNESS WHEREOF I have hereunto set my hand and seal this 3rd day of March, 2020.

Secretary of the School Committee

The Public Schools of Dover and Sherborn

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Dr. Andrew W. Keough, Superintendent

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Ms. Elizabeth M. McCoy, Asst. Superintendent

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TO: Regional School Committee

FROM: Andrew Keough, Superintendent
Dawn Fattore, Business Administrator

RE: FY21 Budget Motions

DATE: March 3, 2020

As we move to certify the FY21 Budget and funding for the related capital project requests, the following motions are presented for action by the Committee.

FY21 Operating Budget

Motion to adopt the FY21 budget in the amount of **\$26,152,440** which is reduced by estimated receipts and available funds in the amount of **\$3,427,460** for a net amount to be assessed to the member town of **\$22,724,980** (comprised of **\$21,801,580** in operating expenses and **\$923,400** in debt expenses) and that the Treasurer be authorized to certify this budget in the apportioned share of each town based on the statutory method.

Motion to approve the utilization of **\$175,000** of June 30, 2019 certified Excess & Deficiency funds for the FY21 Budget.

FY21 Capital Projects

Motion to transfer **\$575,000** of June 30, 2019 certified Excess & Deficiency funds to the Region's Capital Fund to cover costs for approved FY21 Capital Projects.

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TO: Andrew Keough, Superintendent
FROM: Dawn Fattore, Business Administrator
RE: FY20 Operating Update
DATE: February 28, 2020

Attached please find:

- a. General Fund Revenues as of February 27, 2020
- b. Status of Appropriations as of February 27, 2020
- c. Special Revenue/Revolving Funds as of February 29, 2020 (for your review)

Revenues

We received our first Chapter 71 payment this month and have revised our FY20 transportation reimbursement based on the amount received reflecting an 80% reimbursement rate. Our projected FY20 reimbursement is projected to be \$526,279. This increases the positive reserve to \$40,000. The revenues from interest have been updated to reflect not only projected annual earnings from our CD investment of approximately \$40,000 but also the monthly interest earned on other accounts. This resulted in a projected positive variance of \$35,000. All fall activity/sport fees and winter sports fees have been recorded. No other variances are projected at this time.

Operating Expenditures

Salaries

The majority of salaries for FY20 have been encumbered except for substitutes, spring coaches and custodial overtime. With post-budget/recent staffing changes, we anticipate a positive salary variance of at least \$100,000. We plan to review the impact of all staffing changes in more detail and provide an updated projection at a future meeting.

Expenditures

There have been no new variances to report since last month. In summary, we are projecting positive variances of \$277,000 in transportation (from use of funds from the RTRF), \$140,000 in active health insurance costs and \$70,000 in utility costs. These are partially offset by negative variances to date in SPED services of **\$117,000** and **\$19,500** in higher Norfolk County Retirement contributions due to an update in the reallocation of expenses between the General, Food Services and Community Education funds. In relation to the surpluses noted above, keep in mind the Region is fully funding the FY21 capital requests of \$575,000. You will also note a positive variance in retiree health insurance costs of approx. \$37,000 which we will discuss further in relation to the FY21 Budget. We will continue to monitor and update projections over the coming months.

We will be happy to answer any questions on the information provided at Tuesday's meeting.

Dover Sherborn Regional School District
General Fund Revenues
as of February 27, 2020

	<u>FY20</u> <u>BUDGET</u>	<u>YTD</u> <u>RECEIVED</u>	<u>EST. TO BE</u> <u>RECEIVED</u>	<u>OPERATING</u> <u>VARIANCE</u>	<u>% OF</u> <u>BUDGET</u>
DOVER ASSESSMENTS	\$12,507,703	\$7,997,516	\$4,510,187	\$0	0.00%
SHERBORN ASSESSMENTS	9,569,088	6,124,376	3,444,712	0	0.00%
CHAPTER 70, net	2,272,423	1,517,061	755,333	(29)	0.00%
CHAPTER 71 (Transportation)	485,790	263,140	263,139	40,489	8.33%
H/S ATHLETIC FEES	255,000	170,550	84,450	0	0.00%
H/S PARKING FEES	52,500	42,306	10,194	0	0.00%
H/S ACTIVITY FEE	13,500	10,700	2,800	0	0.00%
M/S ACTIVITY FEE	11,250	8,590	2,660	0	0.00%
MISC REVENUE	5,000	4,181	819	0	0.00%
BANK INTEREST	20,000	32,754	22,500	35,254	176.27%
NON-CASH ACTIVITY	0	0	0	0	na
E&D UTILIZATION	100,000	100,000	0	0	0.00%
TOTAL REVENUES	\$25,292,254	\$16,271,174	\$9,096,794	\$75,714	0.30%

**Dover Sherborn Regional School District
Status of Appropriations as of February 27, 2020**

	FY20 BUDGET	EXPENDED		TOTAL PROJECTED	OPERATING	% OF BUDGET
		THRU 2/27	ENCUMBRANCES		VARIANCE/ BUD. REMAINING	
<u>SALARIES</u>						
SCHOOL COMMITTEE	27,998	17,939	9,617	27,556	442	1.58%
SUPERINTENDENT	199,282	130,764	69,091	199,855	(573)	-0.29%
BUSINESS AND FINANCE	203,162	116,553	61,769	178,322	24,840	12.23%
DISTRICTWIDE INFORMATION MGMT	272,126	173,421	98,794	272,216	(90)	-0.03%
SPED/GUIDANCE ADMINISTRATION	478,319	250,666	218,263	468,929	9,390	1.96%
SCHOOL LEADERSHIP - BUILDING	712,535	466,807	248,929	715,736	(3,201)	-0.45%
ACADEMIC LEADERS/QPO	166,625	75,355	69,486	144,841	21,784	13.07%
TEACHERS, CLASSROOM	9,506,193	4,763,062	4,667,390	9,430,452	75,741	0.80%
TEACHERS, SPED	1,544,811	764,307	707,855	1,472,161	72,649	4.70%
SUBSTITUTES	110,000	72,854	1,534	74,388	35,612	32.37%
EDUCATIONAL ASSISTANTS,SPED	543,537	282,235	204,867	487,103	56,434	10.38%
LIBRARIANS	226,014	113,007	113,007	226,014	0	0.00%
BUILDING BASED PD	38,250	34,988	0	34,988	3,263	8.53%
GUIDANCE	880,114	431,073	424,545	855,618	24,496	2.78%
PSYCHOLOGICAL SERVICES	170,286	97,616	97,617	195,233	(24,947)	-14.65%
MEDICAL / HEALTH SERVICES	175,108	99,505	64,296	163,801	11,307	6.46%
ATHLETICS	426,820	263,948	63,169	327,117	99,703	23.36%
OTHER STUDENT ACTIVITIES	183,425	86,124	86,523	172,646	10,779	5.88%
CUSTODIAL & GROUNDS SERVICES	773,059	493,184	246,182	739,366	33,693	4.36%
TOTAL SALARIES	\$ 16,637,664	\$ 8,733,409	\$ 7,452,933	\$ 16,186,342	\$451,322	2.71%
<u>EXPENDITURES</u>						
SCHOOL COMMITTEE	41,500	32,187	13,000	45,187	(3,687)	-8.88%
SUPERINTENDENT	58,225	38,576	9,356	47,932	10,293	17.68%
LEGAL SERVICES	40,000	19,941	10,059	30,000	10,000	25.00%
DISTRICTWIDE INFO MGMT	77,000	71,567	13,361	84,928	(7,928)	-10.30%
SCHOOL LEADERSHIP - BUILDING	68,700	39,202	23,256	62,458	6,242	9.09%
CLASSROOM SUPPLIES	30,700	14,021	3,000	17,021	13,679	44.56%
SPED SERVICES/SUPPLIES	130,200	138,992	108,257	247,249	(117,049)	-89.90%
LIBRARIES & MEDIA CENTER	4,775	4,335	202	4,536	239	5.00%
COURSE REIMBURSEMENT/PD	93,900	29,113	1,920	31,033	62,867	66.95%
TEXTBOOKS & RELATED SOFTWARE	84,400	52,429	7,111	59,540	24,860	29.46%
LIBRARY INSTRUCTIONAL MATERIAL	30,000	23,526	2,657	26,183	3,817	12.72%
INSTRUCTIONAL EQUIPMENT	85,400	39,531	24,143	63,674	21,726	25.44%
GENERAL SUPPLIES	155,100	80,676	17,884	98,560	56,540	36.45%
OTHER INSTRUCTIONAL SERVICES	19,850	5,781	8,463	14,244	5,606	28.24%
CLASSROOM INSTRUCTIONAL TECH.	138,029	123,238	3,526	126,765	11,265	8.16%
GUIDANCE	45,150	24,521	3,226	27,747	17,403	38.54%
MEDICAL / HEALTH SERVICES	8,800	2,644	925	3,569	5,231	59.44%
TRANSPORTATION SERVICES	817,484	186,162	295,865	482,027	335,457	41.04%
ATHLETICS	226,500	116,072	39,900	155,973	70,527	31.14%
CUSTODIAL SERVICES	55,500	28,622	74	28,695	26,805	48.30%
MAINTENANCE OF BUILDINGS	539,500	377,127	120,416	497,544	41,956	7.78%
MAINTENANCE OF GROUNDS	60,000	33,877	3,949	37,826	22,174	36.96%
UTILITIES	591,750	284,994	233,470	518,464	73,286	12.38%
ER RETIREMENT CONTRIBUTION	716,472	735,993	0	735,993	(19,521)	-2.72%
ER INSURANCE ACTIVE EMPLOYEES	2,752,409	1,669,078	884,985	2,554,063	198,346	7.21%
ER INSURANCE RETIRED EMPLOYEES	745,000	462,600	245,000	707,600	37,400	5.02%
OTHER NON EMPLOYEE INSURANCE	72,446	56,906	0	56,906	15,540	21.45%
LONG TERM DEBT RETIREMENT	870,000	0	870,000	870,000	0	0.00%
LONG TERM DEBT SERVICE	95,800	47,900	47,900	95,800	0	0.00%
TOTAL EXPENDITURES	\$8,654,590	\$4,739,612	\$2,991,906	\$7,731,518	\$923,072	10.67%
TOTAL OPERATING	\$25,292,254	\$13,473,021	\$10,444,839	\$23,917,860	\$1,374,393	5.43%

Dover Sherborn Regional School District
Special Revenue/Revolving Funds as of February 29, 2020

<u>SPECIAL REVENUE / REVOLVING FUNDS</u>	FUND BALANCE		EXPENDITURES / ENCUMBRANCES	FUND BALANCE		NOTES:
	@ 07/01/2019	REVENUE		@ 02/29/2020		
ATHLETICS	\$ 91,740	\$ 22,063	\$ 1,306	\$ 112,497		
BUILDING/PARKING	109,573	12,414	25,163	\$ 96,823		
CAFETERIA	205,282	447,150	515,704	\$ 136,728		Net of deposits in advance - \$34,229. Expenditures include cost of new servers approved in June.
CIRCUIT BREAKER	55,370	35,307	62,989	\$ 27,688		Remaining CB to be received - \$35,306. Estimated balance @ June 30 = \$62,994.
HEALTH GRANTS	11,685	28,500	20,776	\$ 19,409		
MISCELLANEOUS GIFTS - see detail pg 2	91,032	1,650	31,196	\$ 61,486		
REGIONAL TRANSPORTATION	277,400		277,400	\$ -		
SPORTS GIFTS	3,500	16,200	12,000	\$ 7,700		
UNEMPLOYMENT	83,091	165		\$ 83,256		
<u>FIDUCIARY / TRUST FUNDS</u>						
H/S STUDENT ACTIVITY				120,771		Only Net Activity Reported.
M/S STUDENT ACTIVITY	74,889	62,812	61,895	75,806		
TRUST/SCHOLARSHIP FUNDS	22,856	1		22,857		

FUND 63	FY 20 Miscellaneous Donations					2/29/2020	
Gift/Donor	Purpose	Bal Fwd @7/1/19	Revenue	Expenditures	Encumbered	Ending Balance	Date/Yr
RESTRICTED GIFTS							
Alan Mudge Memorial Fund	Mudge Auditorium	27,351.00		27,351.00		0.00	06/2019
CS Gift & DSEF	Challenge Success	15,695.20		3,400.00		12,295.20	bal fwd
D Family via Town Dover	Dugouts	16,522.00				16,522.00	6/10/2014
SPAN DS	Wellness Programs	11,500.00				11,500.00	12/2018
Metco Gifts	Metco Support	5,710.80	1,500.00	29.07		7,181.73	bal fwd & 12/2019
Anonymous Family	SpEd or Assistive Tech	3,000.00				3,000.00	1/7/2014
Fidelity Match (above)	SpEd or Assistive Tech	3,000.00				3,000.00	1/7/2014
P.O.S.I.T.I.V.E.	Rowing Club	699.45				699.45	bal fwd & 3/2019
Leuders	Science	434.00	150.00			584.00	bal fwd & 12/19
K Family	DS Music Program	250.00				250.00	6/15/2018
Raytheon Math Award	Math tablets (Jim Baroody)	51.95				51.95	bal fwd 6/30/12
Anonymous	Library	18.00				18.00	6/30/2014
UNRESTRICTED GIFTS							
Various Gifts	Unrestricted	6,800.00		415.66		6,384.34	2015-2019
TOTAL		91,032.40	1,650.00	31,195.73	0.00	61,486.67	
					2/29/2020	61,486.67	
					FUND BALANCE	61,486.67	

DRAFT

Dover-Sherborn Regional School Committee Meeting of February 4, 2020

Members Present: Anne Hovey
Maggie Charron
Judi Miller
Kate Potter
Michael Jaffe

Also Present: Dr. Andrew Keough, Superintendent
Elizabeth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager
John Smith, DSHS Headmaster

1) Call to Order

Ms. Hovey called the meeting to order at 6:30 pm in the Middle School Library.

2) Community Comments - none

3) Reports

- DSHS Student Report - Wyatt Goldfisher updated the Committee on upcoming events in the Student Council at the high school.
- DSHS Headmaster Report - Mr. Smith presented the proposed changes to the schedule for the 2020-21 school year. The schedule will remain at 6 of 8 rotation with class periods of 53 minutes (with the exception of 5th period which is 50 minutes plus lunch). There will still be a break between 2nd and 3rd period. First period will begin at 8:35 am. There will be a flex block (X Block) from 2:40-3:10 pm everyday. There will still be DR's spread among the schedule for students, students will still be able to come to school for 2nd period if they have a 1st period DR, Senior privilege will apply to the last period flex block, clubs will continue to meet after school, extra help will be offered during flex block as well as after school, peer helping/town halls/class meetings/assemblies/guidance meetings, etc will be held during the flex block instead of during class periods.
- Warrant Report

4) Financial Reports

FY20 Operating Update as of January 31st

- Revenues - interest revenue has been updated to reflect projected annual earnings from a CD investment of approximately \$40,000 resulting in a positive variance.
- Salaries - there are no significant changes to report since last month's report.
- Expenditures - there are no changes to report since last month's report.
- FY19 Audited Statements - R.E. Brown will be attending the February 25th meeting to present the statements. The FY19 OPEB actuarial valuation used for the reporting will be provided.
- OPEB Administrator Selection - The employee benefit committee held interviews with prospective plan administrators. The selected Trust Administrator will assist with the next steps of establishing the investment and funding policies of the Region's OPEB Liability Trust Fund.

5) FY21 Proposed Budget - continued discussion

- The Governor's budget has been released. There is a proposed 5.4% increase in Chapter 70 funding and a slightly reduced funding for Chapter 71. Overall, revenue projections have increase by \$104,202 which reduces the Towns' assessments.

DRAFT

- The proposed expenditure adjustments since the January meeting result in an overall decrease to the budget of \$35,300: addition of .5 FTE SPED Coordinator \$60,000; increase for HS NEASC visit costs \$9,000; addition of .2 FTE HS Chinese educator \$22,000; increase for MS 1:1 Chromebook initiative \$26,000; salary reduction from educator retirements/staffing changes (\$95,000); salary reduction from nursing retirement (\$25,000); Norfolk County Retirement reduction based on actual assessment (\$21,300); and insurance reduction based on updated estimates (\$11,000).
- The increase in revenues and reduction to expenses results in an overall decrease in assessment of \$139,502 from the initial proposed budget. The new budget amount is \$26,152,440 or \$860,186 over FY20 (3.4%).
- The FY21 Capital requests will be funded through E&D.

6) Mid-year Review of 2019-20 RSC Norms and Beliefs - the document created on July 11, 2019 was reviewed and discussed.

7) Subcommittee Report - Ms. Charron reported that there will be an initial funding to the OPEB Liability Trust of \$500,000. Further information about the trust plan administrator and next steps will be provided at the next meeting.

8) Consent Agenda

- Approval of Minutes of January 7, 2020
- Field Trips - Earthwatch Institute trip to Eleuthera Bahamas from February 13-21, 2021 and Global Leadership's Inquiry Program at Tufts University on April 3-4, 2020.

*Michael Jaffe made a motion to approve the Consent Agenda. Judi Miller seconded.
20-05 VOTE: 5 - 0*

9) Communications (for Members Information)

- DSMS Headmaster's Report - Scott Kellett
- Dover School Committee minutes of November 20, 2019
- Sherborn School Committee minutes of November 12, 2019

10) Items for February 25, 2020 meeting - FY19 Audited Statements, OPEB Liability Trust Fund, continued FY21 Budget discussion.

11) Adjournment at 8:40 pm.

Respectfully submitted, Amy Davis

The Public Schools of Dover and Sherborn

Dr. Andrew W. Keough, Superintendent

157 Farm Street
Dover, MA 02030
Phone: 508-785-0036 Fax 508-785-2239

Dawn Fattore, Business Administrator

Elizabeth M. McCoy, Asst. Superintendent

www.doversherborn.org

Kate McCarthy, Director of Student Services

*Commitment to Community
Equity and Excellence
Respect and Dignity
Climate of Care*

TO: Dover-Sherborn Regional School Committee

From: Andrew W. Keough, Ed.D.,
Superintendent

Date: February 28, 2020

RE: Agenda Item #10

Massachusetts General Law Chapter 76, Section 12 requires local school committees to vote annually as to whether or not the district will participate in School Choice.

Our school committees have historically voted not to participate in School Choice.

Should the committees decide not to participate, the recommended motion is:

Move to have the Dover Sherborn Regional Schools not participate in School Choice program for the 2020-2021 school year.

DRAFT

Dover-Sherborn Regional School Committee Meeting of February 25, 2020

Members Present: Anne Hovey
Maggie Charron
Judi Miller
Kate Potter
Lynn Collins

Also Present: Dr. Andrew Keough, Superintendent
Elizabeth McCoy, Assistant Superintendent
Dawn Fattore, Business Manager

1) **Call to Order**

Anne Hovey called the meeting to order at 6:32 pm in the Middle School Library.

2) **Community Comments** - none

3) **Reports**

- DSHS Student Report - Wyatt Goldfisher updated the Committee on upcoming events in the Student Council at the high school. The student Blood Drive is Friday, February 28th.

4) **Financial Reports**

FY19 Audited Financials

Bob Brown, R.E. Brown, presented an overview of the FY19 Audit. There was no Management Letter issued as there was nothing of significance to note.

E&D Certification

The Department of Revenue certified the District's Excess and Deficiency at \$1,230,067 or 4.8% of FY20 Approved Operating and Capital Budget (the limit is 5%).

5) **FY21 Proposed Budget - continued discussion**

- The bid opening for the bus transportation contract took place on February 12th. There were 10 requests for the bid specifications but only one bid submitted. The Business Office is in the process of finalizing the contract for FY21-23 with Michael J. Connolly.
- The West Suburban Health Group's healthcare insurance rates will be set at the Board meeting scheduled for February 27th.
- The bargaining unit contracts are not likely to be completed prior to the Budget Hearing on March 3rd. The reserve established at the beginning of the budget process will serve to cover all employee relate contractual obligations for FY21.
- There is one addition to the Capital Budget requests: a core switch for the Technology Department. The current switch was purchased in FY12 and needs to be replaced to be able to upgrade the phone system. The estimated cost is \$30,000 which brings the FY21 Capital Budget total to \$575,000.

6) **Adjournment at 6:55 pm.**

Respectfully submitted, Amy Davis

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To: Dover Sherborn Regional School Committee
From: Carol Spezzano, Guidance Counselor
Dawn Fattore, Business Administrator
Date: February 28, 2020
RE: Hyde Scholarship

The friends and family of Chase Hyde, class of 2014 graduate from DS Regional High School, would like to establish a scholarship in memory and honor of Chase Hyde to be awarded annually to a member of the senior class. The friends and family of Chase Hyde would like to make a donation of \$20,000 to be made to the DS Regional High School Scholarship Fund.

These funds will be used to award the scholarship annually. The scholarship will be awarded to a student or set of students who embody the spirit of Chase Hyde. If students would like to apply for the scholarship they will be asked to write a letter/essay explaining why they embody the spirit of the Hyde Scholarship. The review committee will be Jack Polk, Charlie Stenhouse, Will Bowser, Carol Spezzano or other members as appropriate will decide who is to receive the scholarship. The scholarship will be \$100.00 or more, depending on what is deemed appropriate.

February 27, 2020

Memo Re: Proposed Southwest Canyon Country Adventure

Dear Headmaster Smith,

As a means to foster a deeper connection between our students and the natural wonders of our country, we would like to chaperone students on a Southwest Canyon Country Adventure through Utah, Arizona and Nevada during April break of 2021. The proposed trip would be organized and run by Grand Classroom, a company that specializes in educational travel focused on our country's national parks. The seven-day itinerary would include visiting five national parks including Canyonlands, Arches, Grand Canyon, Zion and Bryce, as well as several other national monuments and state parks.

The trip would leave on Friday April 16th 2021 and return on Saturday April 24th 2021. We would like to take between 15 and 30 students, as well as an additional chaperone or two (depending on the number of students involved). The cost of the trip will likely be approximately \$3200 per student, which includes all travel, hotels, meals, and activities.

Please see the attached itinerary, as well as Grand Classroom's company profile for further information.

Thank you in advance for your consideration,

Kelly Menice and Scott Huntoon
English Teachers
Dover Sherborn High School

Dover-Sherborn High School – Southwest Canyon Country Adventure

8 Day Sample Itinerary

Based on 20 Students and 2 teachers - \$3,402

Based on 20 students and 3 teachers - \$3,295



Apr 17th - Day 1 – Travel Day

- Fly Boston to Salt Lake City
- Drive to Moab, UT
- Sunset at Deadhorse Point State Park/Canyonlands
- Dinner as a group
- Overnight in hotel – Moab, UT

Apr 18th - Day 2 – Moab

- Morning visit to Canyonlands
- Afternoon visit to Arches
 - Hike Park Avenue and Delicate Arch
- Dinner as a group
- Overnight in hotel – Moab, UT

Apr 19th - Day 3 – Capitol Reef

- Morning departure from Moab
- Hiking in Goblin Valley State Park
- Visitor Center and hike in Capitol Reef National Park
- Drive scenic Highway 12 – The Hogsback
- Hiking at Kodachrome State Park
- Dinner as a group
- Overnight at Bryce Canyon

Apr 20th - Day 4 – Bryce Canyon

- Full day in Bryce Canyon
- Morning stop at Visitor Center to check conditions on sights and hikes
 - Visit Rainbow Point, Inspiration Point, hike the Queens Garden Trail Loop (conditions permitting)
- Afternoon trail ride – Bryce/Red Canyon by horseback
- Dinner as a group
- Overnight at Bryce Canyon

Apr 21st – Day 5 – Zion National Park

- Full day in Zion National Park
- Hikes – conditions permitting
 - Riverwalk to Narrows, Emerald Pools, Kayenta Trail, Overlook Trail
- Travel the Mt. Carmel Tunnel
- Visit Coral Pink Sand Dunes
- Travel to Page, AZ
- Dinner as a group
- Overnight in hotel – Page, AZ

Apr 22nd – Day 6 – Lake Powell and Glen Canyon

- Morning tour at Antelope Canyon
- Rafting trip Colorado River through Glen Canyon
- Condor sighting at Navajo Bridge
- Visit Wutpaki National Historic Site
- Travel to Flagstaff
- Overnight in hotel – Flagstaff, AZ

Apr 23rd – Day 7 – Grand Canyon National Park

- Morning visit to Grand Canyon Village
- Hike the South Kaibab Trail to Oh Ah point
- Explore the historic lodges
- Afternoon biking to Hermits Rest
- Dinner as a group
- Overnight in Flagstaff, AZ

Apr 24th – Day 8 - Sedona and Travel Home

- Morning Pink Jeep tour of red rock country
- Lunch and exploring downtown Sedona
- <<-Travel to Las Vegas with stops along rt 66>>
- Or
- <<-Travel to Phoenix with stops en route>>
- Dinner as a group
- Late night departure for Boston – overnight flight home

Apr 25th – Arrival in early morning

Dover-Sherborn High School – Southwest Canyon Country Adventure

7 Day Sample Itinerary

Based on 20 Students and 2 teachers - \$3,158

Based on 20 students and 3 teachers - \$2,999



Apr 17th - Day 1 – Travel Day

- Fly Boston to Salt Lake City
- Drive to Moab, UT
- Sunset at Deadhorse Point State Park/Canyonlands
- Dinner as a group
- Overnight in hotel - Moab

Apr 18th - Day 2 – Moab

- Morning visit to Canyonlands
- Afternoon visit to Arches – Hike Park Avenue and Delicate Arch
- Dinner as a group
- Overnight in hotel – Moab

Apr 19th - Day 3 – Monument Valley

- Morning departure from Moab
- Travel to Monument Valley Tribal Park
- Off-road tour with Navajo Guides at Monument Valley
- Travel across the Hopi Reservation with cultural stops en route
- Overnight in Cameron, AZ

Apr 20th – Day 4 – Grand Canyon

- Morning visit to Grand Canyon at Desert View Watchtower
- Explore Grand Canyon Village
- Hike the South Kaibab Trail to “Oh Ah” point
- Explore the historic lodges
- Afternoon biking to Hermits Rest
- Dinner as a group
- Overnight in Page, AZ

Apr 21st - Day 5 – Lake Powell Area

- Morning tour at Antelope Canyon
- Rafting trip Colorado River through Glen Canyon
- Condor sighting at Navajo Bridge
- Travel to Kanab, UT – Greatest Earth on Show
- Overnight in hotel – Kanab, UT or at Bryce Canyon

Apr 22nd – Day 6 – Bryce Canyon National Park

- Full day in Bryce Canyon
 - Visit Rainbow Point, Inspiration Point, hike the Queens Garden Trail Loop (conditions permitting)
- Afternoon trail ride – Bryce/Red Canyon by horseback
- Dinner as a group
- Visit to Coral Pink Sand Dunes State Park
- Overnight – return to Kanab, UT

Apr 23rd – Day 7 – Zion National Park

- Travel to Zion National Park via Mt. Carmel Tunnel
- See Checkerboard Mesa on eastside of Zion
- Hikes – conditions permitting
 - Riverwalk to Narrows, Emerald Pools, Kayenta Trail, Overlook Trail
- Depart for Las Vegas, NV with sights en route
- Dinner as a group
- Overnight flight home

Apr 24th – Arrival in Boston early morning

Dover Sherborn High School
9 Junction Street
Dover, MA 02030
Phone: 508-785-1730 Fax: 508-785-8141

John Smith
Headmaster

Ann Dever-Keegan
Assistant Headmaster



Ellen Chagnon
Director of Guidance

Emily Sullivan
Athletic Director

TO: John Smith, Headmaster
From: Susan Connelly
Date: February 28, 2020
Re: Donations for Winter Coaches

The following donations have been made to pay our three volunteer coaches for the 2019-20 Winter athletic sports season.

From Dover-Sherborn Girls HS Basketball (Needham Bank check)
Check # 202
Amount: \$3,000.00
Coach Robert Willey will receive \$2,000.00
Coach Molly McGill will receive \$1,000.00

From Dover-Sherborn Boys HS Basketball (Middlesex Bank check)
Check # 113
Amount: \$2500.00
Coach Jenna Galster

Respectfully submitted.

Susan Connelly
Athletic Assistant
Dover-Sherborn High School