

**APPROVED JUNE 19, 2017**

**Dover School Committee**  
Meeting of May 15, 2017

Members Present: Adrian Hill, Chair  
Henry Spalding, Secretary  
Brooke Matarese  
Lauren Doherty  
Michael Jaffee

Also Present: Bill McAlduff, Interim Superintendent  
Karen LeDuc, Assistant Superintendent  
Dawn Fattore, Interim Business Manager  
Laura Dayal, Principal  
Deb Reinemann, Assistant Principal

**1) Call to Order**

Mr. Hill called the meeting to order at 6:30 pm in the Chickering Library.

**2) Community Comments - none**

**3) Dover PTO Report - moved to June meeting**

**4) Reports**

- a) Principal's Report - Ms. Dayal highlighted items from her report.
- b) Assistant Superintendent Report - Dr. LeDuc spoke about the recent meeting of Mr. Farris, HS Foreign Language Department Head, Ms. Egan, MS Foreign Language Curriculum Leader, Ms. Romer & Ms. Bridge, FLES educators, and Ms. Dayal & Dr. Brown, elementary school principals about the progress of the FLES program to date and the integration of the elementary students into the middle school in two years.
- c) Interim Superintendent Report - Mr. McAlduff provided and discussed the updated enrollment report. Since the October report enrollment has grown by an additional 8 students (compared to 11 students at this time last year). Kindergarten enrollment is currently estimated at 66 students. Mr. McAlduff also provided a personnel report listing end of year retirements/resignations: Ms. Baressi, Ms. Branelly, Ms. Cronin-Tocci, and Ms. Reagan. Ms. McCoy has accepted the position of Assistant Superintendent and will begin work on July 1st.

**5) FY17 Monthly Financial Report - The Status of Appropriations as of May 15th and the Special Revenue/Revolving Fund quarterly report were provided:**

- Salaries - The current projection of a negative \$80,000 variance could potentially be reduced further by \$10-\$20,000 due to unused balances in the substitute and custodial line items. Ms. Fattore will have a better estimate of the salary variance at next month's meeting.
- Expenditures - Additional BCBA outside services costs in the amount of \$13,000 have been encumbered. Due to the TEC oil bid pricing and known usage to date, the savings in the utility:heating has been increased by \$48,000. And transportation costs will have a positive variance of \$15,000 due to favorable diesel fuel costs.
- Summary - FY17 operating costs are expected to come in close to the budgeted amount. This would result in 100% of the Circuit Breaker (\$1.025 million) being returned to the Town. Additionally, there will be \$43,515 in extraordinary relief circuit breaker funds that the district will receive this year.

**6) Update on FY18 Capital Projects**

- Classroom Air-Conditioning - Bids for the project are due by May 24th. The timeline provided in the RFP requests a completion date prior to the opening of school.

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- Cafeteria Flooring - the flooring replacement is being scheduled for August to accommodate the Park and Rec summer program.
- Chromebooks - the purchase will be completed over the summer to be ready for student use at the end of August
- Cafeteria AV - this project is scheduled to be completed over the summer
- Green Community initiative - the replacement of all appropriate existing interior lighting with new energy-efficient LED ballasts and bulbs will be completed prior to the start of the AC installation work.

**7) Recognition: Lauren Doherty** - Mr. Hill thanked Ms. Doherty for her 6 years of service on the Dover School Committee.

### **8) Consent Agenda**

- a) Meeting minutes of March 13 and April 3, 2017 - In the April 3rd minutes under #6 correct vote as follows: Ms. Doherty made a motion to have the Dover Schools not participate in School Choice program for the 2017-18 school year. Ms. Spalding seconded.”

Ms. Doherty made a motion to approve the Consent Agenda as amended. Ms. Matarese seconded.

17-06 VOTE: 5 - 0

### **9) Communications**

- a) Regional School Committee minutes: March 15, 2017  
b) Sherborn School Committee minutes: March 7, 2017

### **10)Adjournment at 7:28 pm.**

Respectfully submitted,  
Amy Davis