

**APPROVED MAY 15, 2018**

**Dover School Committee**  
Meeting of March 5, 2018

Members Present: Adrian Hill  
Henry Spalding  
Brooke Matarese  
Rachel Spellman

Also Present: Dr. Andrew Keough Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Interim Business Manager  
Laura Dayal, Principal  
Deb Reinemann, Assistant Principal

**1) Call to Order**

Mr. Hill called the meeting to order at 6:30 pm in the Chickering library.

**2) Community Comments - none**

**3) Chickering PTO Report** - Mr. McLaughlin, PTO President, updated the Committee on upcoming PTO events, specifically the auction which will be held on March 24th.

**4) FY19 Dover Public Schools Budget Hearing**

Dr. Keough spoke of the development of the FY19 budget based on the District's mission and strategic objectives as well as remaining fiscally responsible.

Mr. Hill reviewed the FY19 budget drivers: reduction of one section based on enrollment (\$60,000); educator salary increases based on contract \$165,000; net change to educator salaries based on post FY18 budget staffing changes (\$45,000); expansion of FLES program to 5th grade \$30,000; addition of two SPED assistants post FY18 budget \$47,000; Increase in FY19 technology replacement based on needs \$11,600; costs for summer services related to new pre-k students and others on IEP's not included in FY18 budget \$16,000; reduction to textbook costs as FY18 budgeted for one-time math curriculum upgrade \$10,900; bus contract increase \$1,955; Business Office staff reduction from .5 to .3 (\$13,000); elimination of custodial substitute line (\$6,500); adjustment in maintenance expenses based on historical trends (\$9,300); 5 Out-of-District (OOD) placements graduating/aging-out (\$260,000); 2 OOD placements returning to In-District (\$100,000); 1 placement moved OOD (\$20,000); net amount from changes in placements \$115,000; 3 new OOD placements \$214,000; tuition increase of 3% \$72,000; and change to transportation costs based on fewer riders and length of trips (\$58,700).

The final proposed FY19 budget of \$10,437,843 represents an additional \$128,129 for in-district operating expenses and \$1,771 for Out-of-District Tuition and Transportation, an overall increase of \$129,900 or 1.26% over FY18. There are no capital requests for FY19. Ms. Spellman made a motion to approve the FY19 Budget as presented. Ms. Spalding seconded.

18-02 VOTE: 4 - 0

**5) Reports**

- a) Principal's Report - Ms. Dayal highlighted items from her report and answered questions from Committee members.
- b) Assistant Superintendent Report - Ms. McCoy spoke about:
  - the continued work on the English curriculum review process. Surveys have been distributed to students, educators, and parent/guardians. The results will be used, along with what has been learned through self-study, to create a comprehensive report to be presented to the School Committees in June.

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- #WEareDS - several members of the Administration attended the Cognitively-Based Ethnic and Racial Diversity Conference which resulted in many strategics for combating bias, prejudice, and discrimination. Ms. McCoy is also working to bring back the most popular presenters from the professional development day in November.
- c) Superintendent Report - Dr. Keough reviewed his report and highlighted the following items:
- Power Outage - the outage caused the loss of use of phones and computers. Additionally, the town's water pumps were not operational so there was no water reaching the school. Thanks to a team effort all the children made it home safely. There were lessons learned and items to be discussed for improving the process going forward.
  - Response to Parkland Tragedy - Dr. Keough has directed the building leaders to gather their emergency response teams to revisit existing security protocols. The District's security consultant, Synergy Solutions, began it's audit of district facilities sooner than originally planned and faculty trainings have been scheduled for September.
- d) Warrant Report - A list of signed warrants since the last meeting was provided.
- 6) FY18 Monthly Financial Report -**  
The Status of Appropriations as of February 28th was provided.
- Salaries - A small positive variance of approximately \$25,000 is being projected at this time assuming full utilization of the substitute and custodial remaining budget amounts.
  - Operating Expenditures - There are no unexpected operating expenses to report. The Administration is projecting a positive expenditure variance of approximately \$75,000 primarily due to unused reserve funds.
  - OOD Expenditures - The projected negative variance has been reduced to \$92,700 from \$105,000.
- 7) Annual Vote on MA School Choice Law -** MA General Law Chapter 76, Section 12 requires school committees to vote annually as to whether or not the district will participate in School Choice.  
Mr. Spalding made a motion to have the Dover Public Schools not participate in the School Choice program for the 2018-19 school year. Ms. Spellman seconded.  
18-03 VOTE: 4 - 0
- 8) Consent Agenda**
- a) Meeting minutes of January 23, 2018
  - b) Donation - \$500 from Exxon Mobil Gas
- Mr. Spalding made a motion to approve the Consent Agenda. Ms. Spellman seconded.  
18-04 VOTE: 4 - 0
- 8) Communications**
- a) Middlesex Bank letter
  - b) Regional School Committee minutes: January 9, 2018
  - c) Sherborn School Committee minutes: January 16, 2018
- 9) Adjournment at 7:45 pm to Executive Session for matters pertaining to deployment of security personnel or devices, or strategies with respect thereto not to return to Open Session.**

Respectfully submitted,  
Amy Davis