

APPROVED JANUARY 23, 2018

Dover School Committee
Meeting of November 21, 2017

Members Present: Adrian Hill
Henry Spalding
Brooke Matarese
Michael Jaffe
Rachel Spellman

Also Present: Dr. Andrew Keough Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Interim Business Manager
Christine Smith, Director of Special Education
Laura Dayal, Principal
Deb Reinemann, Assistant Principal

1) Call to Order

Mr. Hill called the meeting to order at 9:00 am in the Chickering conference room.

2) Community Comments - none

3) Reports

- a) Principal's Report - Ms. Dayal highlighted items from her report and answered questions from Committee members.
- b) Assistant Superintendent Report - Ms. McCoy spoke about:
 - Appendix C - The review Committee has met three times so and continue to work to clarify the contract language and the process for providing compensation for academic, advisory, and athletic activities.
 - Work by the faculty on curriculum review and MCAS results analysis continues.
 - The Professional Development Committee convened its first meeting last month to review the purpose of professional development, discuss the multiple avenues of delivery, and identify best practices for planning and structure. Additionally Ms. McCoy and Ms. Marshall-Veale have planned a full day of professional development for November 27th around supporting social-emotional wellness through cultural responsiveness.
 - Superintendent Report - Dr. Keough highlighted the work that has been done on the budget development for each of the districts, the MA Association of Regional Schools training he has attended, the finalization of the Entry Plan, planning for Snow Emergencies, and school visits. Dr. Keough also informed the Committee that the Administration has requested a proposal from Synergy Solutions, a school safety consultant, to review and update current school safety protocols.
 - Warrant Report - A list of signed warrants to date was provided by Ms. Fattore.

4) FY 18 Monthly Financial Report -

The Status of Appropriations as of November 11th was provided.

- Salaries - All salaries have been encumbered including the shared costs of the Central Office personnel. Due to post-budget educator staffing changes/retirements there is a projected negative salary variance of approximately \$10,000.
- Operating Expenditures – There are no unexpected operating expenses to report.
- OOD Expenditures - Additional changes since the last report has increased the negative variance to approximately \$105,000 year to date.

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- 5) Vote to approve Pre-K Tuition** - The Administration recommended a 3% tuition increases for the 2018-19 school year.
Mr. Spalding made a motion to approve the Preschool tuition rate increase as presented.
Mr. Jaffe seconded.
17-13 VOTE: 5 - 0
- 6) Proposed FY19 Operating Budget** - Dr. Keough presented an overview of the first draft FY19 Budget. The overall increase over FY18 is approximately \$309,000 or 3.0%. The major drivers of the increase are contracted salary obligations and the expansion of the FLES program to the 5th grade (.3 FTE).
Mr. Spalding made a motion to approve the FY19 Operating Budget as presented. Ms. Matarese seconded.
17-14 VOTE: 5 - 0
- 7) Consent Agenda**
a) Meeting minutes of October 17, 2017
Ms. Spellman made a motion to approve the Consent Agenda. Mr. Jaffe seconded.
17-15 VOTE: 5 - 0
- 7) Communications**
a) Regional School Committee minutes: October 3, 2017
b) Sherborn School Committee minutes: October 10, 2017
- 8) Items for January 23, 2018 meeting - FY19 Budget**
- 9) Adjournment at 10:23 am.**

Respectfully submitted,
Amy Davis