

APPROVED NOVEMBER 21, 2017

Dover School Committee Meeting of October 17, 2017

Members Present: Adrian Hill
Henry Spalding
Brooke Matarese
Michael Jaffe
Rachel Spellman

Also Present: Dr. Andrew Keough Superintendent
Beth McCoy, Assistant Superintendent
Dawn Fattore, Interim Business Manager
Laura Dayal, Principal
Deb Reinemann, Assistant Principal

1) Call to Order

Mr. Hill called the meeting to order at 6:30 pm in the Chickering Library.

2) Community Comments - none

3) Chickering PTO Report - Mr. McLaughlin update the Committee on recent and upcoming events sponsored by the PTO.

4) Reports

- a) Principal's Report - Ms. Dayal highlighted items from her report.
- b) Assistant Superintendent Report - Ms. McCoy spoke about:
 - Curriculum Review status update - The Science Department is in year two of the review process and each of the schools continue to introduce new units, evaluate assessments, and seek professional development. The Engineering team in grades 6-12 is in the process of proposing new elective courses that will address additional standards from the updated frameworks. The English Department is beginning year one of the review cycle.
 - FLES Program - The program has reached the 4th grade. The elementary teams will be meeting with the Middle School Curriculum Leader and High School Department Head tomorrow to discuss implementation plans for 5th grade next year and the middle school the year after.
 - METCO - Last month, members of the leadership team met with Boston parents to share their vision for further integration of culturally responsive practices that will benefit all learners.
 - MCAS - Scores will be released the week of October 16th.
 - Director of Special Education - Ms. Smith reported the Circuit Breaker reimbursement funding has been released at 65% of the net claim. Dover also applied for extraordinary relief in the spring for a total reimbursement for the Town of Dover of \$933,298.60. The Elementary schools have been working to align practices between the pre-schools at Chickering and Pine Hill as well as integrate the pre-schools into the existing K-5 programs.
 - Superintendent Report - Dr. Keough discussed the formation of the Appendix C Subcommittee as required by the teacher's contract to review the current Appendix C-Extra Compensatory and explore options regarding the current list of positions, the pay scale, and the process for adding or deleting positions/ratios. Dr. Keough also gave an update on his Entry Plan.

5) FY 18 Monthly Financial Report -

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The Status of Appropriations as of October 6th was provided.

- Salaries - The line item has been adjusted to reflect the settlement of contracts and other non-bargaining unit salary increases. Salaries not reflected in this month's statement include Central Office shared positions and other District shared positions. These will be reflected in the October 31st statement along with the detailed salary variance analysis.
- Operating Expenditures - The only unexpected operating expenditure of note to date is under SPED contracted services. Additional services were required for in-district students that were not anticipated during budget development.
- OOD Expenditures - There were 37 placements budgeted for FY18. While there are currently 34 placements, there have been some changes in those placements resulting in a negative variance to date of approximately \$75,000.
- Capital Projects: FY18 - the Administration is in the process of finalizing the A/C installation change order for the additional space. A final summarization of FY18 projects will be provided at the November meeting.

6) Capital Report: Onsite Insite Report - Mr. Ninos, from Onsite Insight, presented the updated Capital Needs Assessment for Chickering through 2038. Based on the report the Administration and Building sub-committee are recommending \$0 in capital project funds for FY19.

7) Curriculum Review: FLES and Science Curriculum - Ms. Dayal and Dr. Reinemann discussed their presentations of the curriculum.

8) School Committee FY19 Budget Guidance - Mr. Hill requested any guidance be sent to him to forward to the Administration.

9) Consent Agenda

- a) Meeting minutes of September 18, 2017
- b) METCO Donation - \$5,000 from Needham Bank donated to the Public Schools of Dover and Sherborn.
- c) Donations - \$5,000 from Mr. Flores and \$25 from Ms. O'Reilly in recognition of educators at Chickering.

Mr. Jaffe made a motion to approve the Consent Agenda. Mr. Spalding seconded.

17-12 VOTE: 5 - 0

7) Communications

- a) 2017-18 Meeting Calendar
- b) School Committee Assignments - Mr. Jaffe will be the liaison to the Town Committee that will study health insurance options for town employees.
- c) Coordinated Program Review
- d) Regional School Committee minutes: September 5, 2017
- e) Sherborn School Committee minutes: September 12, 2017

8) Other Business

9) Adjournment at 8:04 pm.

Respectfully submitted,
Amy Davis