

## APPROVED SEPTEMBER 24, 2019

### Dover School Committee Meeting of June 10, 2019

Members Present: Henry Spalding, Chair  
Brooke Matarese, Secretary  
Rachel Spellman  
Mark Healey  
Leslie Leon

Also Present: Dr. Andrew Keough Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Business Manager

#### 1) **Call to Order**

Dr. Keough called the meeting to order at 6:00 pm in the Middle School Library.

2) **Welcome** - Dr. Keough welcomed newly elected members Mark Healey and Leslie Leon.

#### 3) **Reorganization**

Dr. Keough asked for nominations for Chair: Ms. Matarese nominated Henry Spalding as Chair of the Dover School Committee. Ms. Spellman seconded.

19-07 VOTE: 4 - 0 - 1 (Mr. Spalding abstained)

Ms. Matarese nominated Rachel Spellman as Secretary for the Dover School Committee. Mr. Spalding seconded.

19-08 VOTE: 4 - 0 - 1 (Ms. Spellman abstained)

4) **Community Comments** - There were several comments regarding the reduction in staff for the next school year, particularly those expressing support for the staff member that will not be returning.

5) **Dover PTO** - Ms. Puerini gave an update on the events the PTO held throughout the year. There was also a budget update provided.

#### 6) **Reports**

a) Principal's Report - Ms. Dayal highlighted items from her report and answered questions from Committee members.

b) Assistant Superintendent Report - Ms. McCoy spoke about:

- Academic Innovation Committee - the final meeting of the year was held on May 10th. Ms. McCoy presented the work of the committee so far to develop the Portrait of a Graduate.
- Global Stem Summit - Ms. McCoy attended the conference with several other administrators in the district which focused on the need to prepare students to collaborate globally and utilize innovative and scientific approaches to tackling world problems.

c) Warrant Report - provided for review

#### 7) **FY19 Monthly Financial Report** -

There were no material changes to the financial information since the last meeting. An enrollment update as of June 1st was provided. All class sizes are currently within size guidelines. There will be one less section for next year. There could have been an additional section reduced so there is the opportunity for flexibility if there are additional students gained over the summer.

8) **Family Handbook Approval** - there were a couple small, non-material suggested changes (staff name updates, etc).

Ms. Spellman made a motion to accept the changes to the Family Handbook for the 2019-20 school year. Ms. Matarese seconded.

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19-09 VOTE: 5 - 0

**9) School Improvement Plan Approval** - Ms. Dayal highlighted the focus of the plan for the 2019-20 school year including

Ms. Matarese made a motion to accept the School Improvement Plan for 2019-20. Ms. Spellman seconded.

19-10 VOTE: 5 - 0

### **10) Consent Agenda**

a) DSEF Grants 2019-20

b) Meeting minutes of May 20, 2019

Ms. Spellman made a motion to accept the Consent Agenda. Ms. Leon seconded.

19-11 VOTE: 5 - 0

### **11) Communications**

a) Sub Committee assignments

b) Dover Open Space Survey

c) Class of 2019 Matriculation Report

### **12) Adjournment at 7:01 pm.**

Respectfully submitted,  
Amy Davis