

## APPROVED OCTOBER 23, 2018

### Dover School Committee Meeting of September 25, 2018

Members Present: Henry Spalding, Chair  
Brooke Matarese, Secretary  
Adrian Hill  
Rachel Spellman  
Michael Jaffe

Also Present: Dr. Andrew Keough Superintendent  
Beth McCoy, Assistant Superintendent  
Dawn Fattore, Business Manager  
Laura Dayal, Principal  
Deb Reinemann, Assistant Principal

#### 1) Call to Order

Mr. Spalding called the meeting to order at 6:30 pm in the Chickering library.

#### 2) Community Comments - None

3) **PTO Report** - The PTO co-presidents highlighted their plans for the school year in four main areas: 1) curriculum enrichment, 2) community events, 3) direct faculty support, and 4) acts of appreciation for faculty/staff.

#### 4) Reports

- a) Principal's Report - Ms. Dayal highlighted items from her report and answered questions from Committee members.
- b) Assistant Superintendent Report - Ms. McCoy Ms. McCoy spoke about summer Professional Development done by the staff and the presentation she gave at the Faculty Opening of School assembly. The presentation focused on the book read by the staff over the summer (So You Want to Talk About Race? By Ijeoma Oluo) and how to best use their "1000 hours" of time on learning to better prepare students to know, to care, and to act in a rapidly changing world.
- c) Superintendent Report - Dr. Keough reviewed his report and highlighted the following items:
  - Special Education Audit update - the audit is nearing completion and the initial findings/recommendations as they relate to the organization of the special education department for the DS Schools will be presented on October 23rd at the Joint meeting.
  - Enrollment update - enrollment at the opening of school was 479 students, 4 more students compared to the beginning of the last school year.
  - Staffing update - a list of new staff at Chickering was provided.
- d) Warrant Report - A list of signed warrants since the last meeting was provided.

#### 5) FY18 Budget Closeout

- Salaries - there was a positive variance of \$26,494 comprised primarily of savings from staffing changes and unused custodial salaries for substitutes/overtime offset by special education staffing changes noted last fall. Total salaries for the year were pithing .4% of budget.
- Operating Expenditures - there was a positive variance of \$107,497 representing unexpended funds from legal reserves, utilities, and building maintenance.
- Out-of-District Expenditures - there was a negative variance of \$93,783 comprised of \$88,000 in additional tuitions and \$6,000 in transportation costs.

## **APPROVED OCTOBER 23, 2018**

- Overall - There will be a \$40,208 turn back to the Town of remaining FY18 funds. In addition, 100% of the FY18 CB funds (\$1,035,174) will remain in the Town Free Cash number. A statement summarizing activity for all of the special revenue and revolving funds for FY18 was also provided.

### **6) FY19 Monthly Financial Report -**

The Status of Appropriations as of September 30th will be provided at the next meeting.

- Capital Projects - there were no FY19 Capital Projects which allowed for general maintenance and upkeep of the building over the summer.

### **7) Consent Agenda**

a) Meeting minutes of June 18, 2018

Mr. Hill made a motion to approve the Consent Agenda. Mr. Jaffe seconded.

18-10 VOTE: 5 - 0

### **8) Communications**

a) 2018-19 Meeting Calendar

b) School Committee Assignments

c) Regional School Committee minutes: June 18 and August 23, 2018

d) Sherborn School Committee minutes: June 14, 2018

### **9) Adjournment to Executive Session, not to return to Open Session, for matters pertaining to discussion of security personnel or devices at 7:53 pm.**

Respectfully submitted,  
Amy Davis