

Approved September 25, 2018

Dover School Committee
Meeting of June 18, 2018

Members Present: Henry Spalding
Adrian Hill
Brooke Matarese
Rachel Spellman
Michael Jaffe

Also Present: Dr. Andrew Keough Superintendent
Beth McCoy, Assistant Superintendent
Christine Smith, Director of Special Education
Dawn Fattore, Business Manager
Laura Dayal, Principal
Deb Reinemann, Assistant Principal

1) Call to Order

Dr. Keough called the meeting to order at 5:37 pm in the Chickering library.

2) Reorganization -

Dr. Keough asked for nominations for Chair: Mr. Hill nominated Henry Spalding as Chair of the Dover School Committee. Mr. Jaffe seconded.

18-06 VOTE: 5 - 0

Mr. Hill nominated Brooke Matarese as Secretary for the Dover School Committee. Mr. Jaffe seconded.

18-07 VOTE: 5 - 0

3) Community Comments - None

4) PTO Report - The year-in-review financial report was presented and discussed.

5) Reports

a) Principal's Report - Ms. Dayal highlighted items from her report and answered questions from Committee members.

b) Assistant Superintendent Report - Ms. McCoy spoke about items she has been wrapping up at the year end as well as gave an outline of plans for next year's professional development.

c) Director of Special Education Report - Ms. Smith gave a summary of the different programs within the Special Education department for the year as well as plans for the next school year.

d) Superintendent Report - Dr. Keough reviewed his report and highlighted the following items:

- An audit of the Special Education department will begin in the fall.
- The Security Audit by Synergy Solutions has been completed and preliminary recommendations will be presented in executive session at the June Joint School Committee meeting later this evening.
- Many year end activities have been attended and enjoyed over the last few weeks.

e) Warrant Report - A list of signed warrants since the last meeting was provided.

6) FY18 Monthly Financial Report -

The Status of Appropriations as of June 13th was provided.

- Salaries - The positive variance estimation remains \$50,000.

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- Operating Expenditures - There are no unexpected operating expenses to report. The expected positive variance is estimated to be \$75,000 which represents unused reserve funds, fuel adjustment savings for bus transportation and lower utility costs.
- OOD Expenditures - The projected negative variance has been increased to \$101,200 due to an additional placement. The positive variances from the in-district operations continue to offset the projected OOD expenditures. This will result in 100% of CB reimbursement being returned to the Town.

7) Approval of the 2018-19 School Improvement Plan - Mrs. Dayal reviewed the plan which has three main initiatives: 1) increase understanding and capacity for supporting the social-emotional wellness needs of our school community, through the continued exploration of wellness and mental health programming, resources, assessments, and lessons; 2) enhance curriculum, culture, and community through the work of Professional Learning Communities which will conduct collaborative inquiry into culturally responsive instruction, texts, and resources in order to foster culturally responsive practices that inform and improve our school community; and 3) administrators and staff will support and implement the new district security system based on the district-wide audit by Synergy Solutions in 2017-18.

Ms. Matarese made a motion to approve the 2018-19 School Improvement Plan. Ms. Spellman seconded.

18-08 VOTE: 5 - 0

8) Consent Agenda

- a) DSEF Grants 2018-19
- b) Meeting minutes of May 14, 2018
- c) Chickering School Family Handbook Changes
- d) Eagle Scout Project

Ms. Matarese made a motion to approve the Consent Agenda. Ms. Spellman seconded.

18-09 VOTE: 5 - 0

8) Communications

- a) Regional School Committee minutes: May 1, 2018
- b) Sherborn School Committee minutes: May 8, 2018
- c) Sub Committee assignments
- d) Chickering Staffing Report

9) Adjournment at 6:32 pm.

Respectfully submitted,
Amy Davis