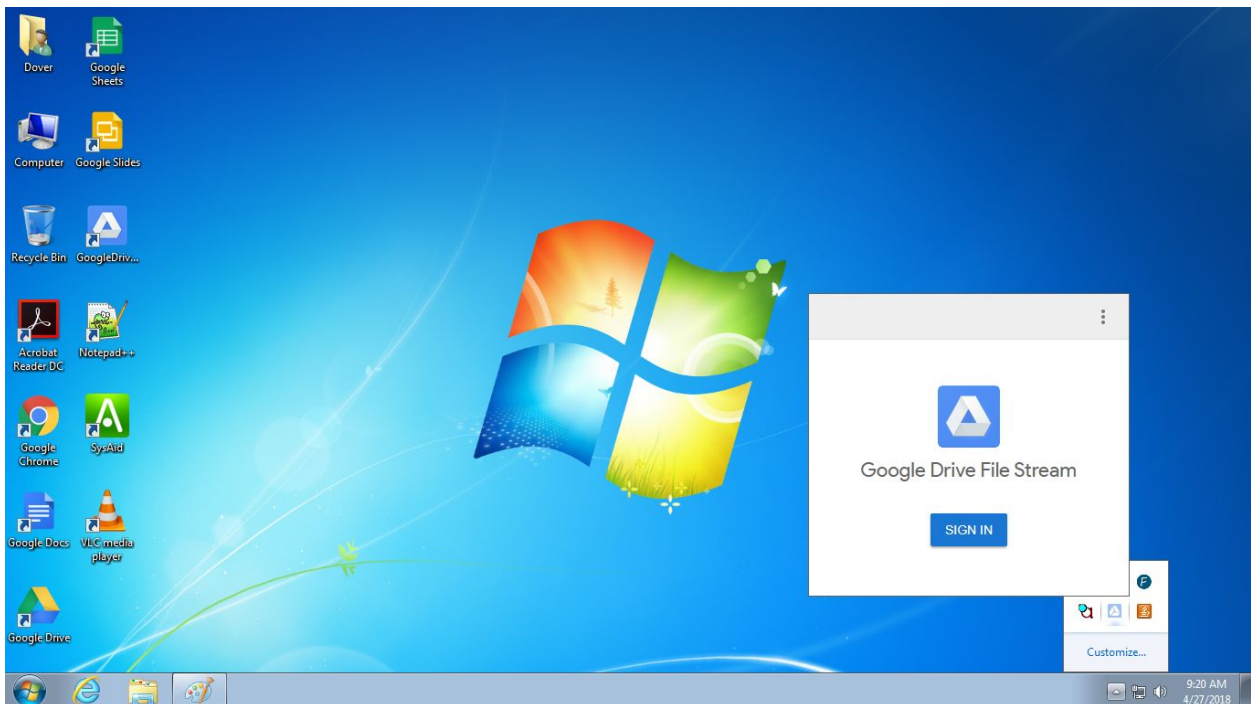
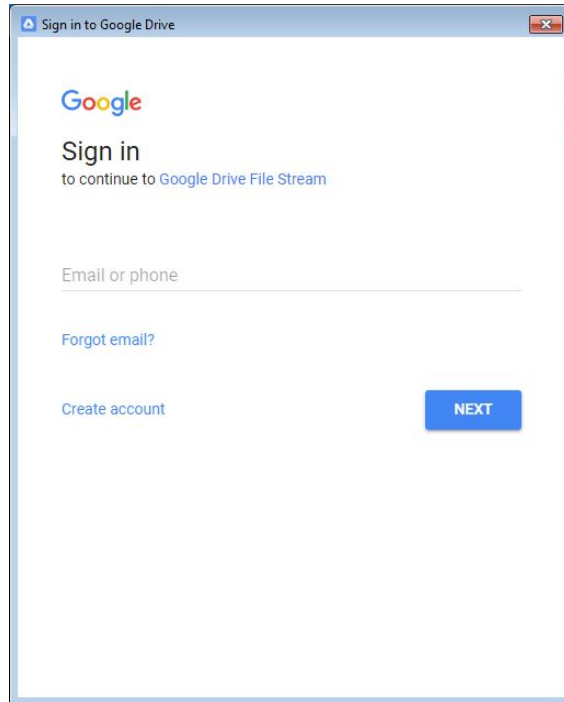
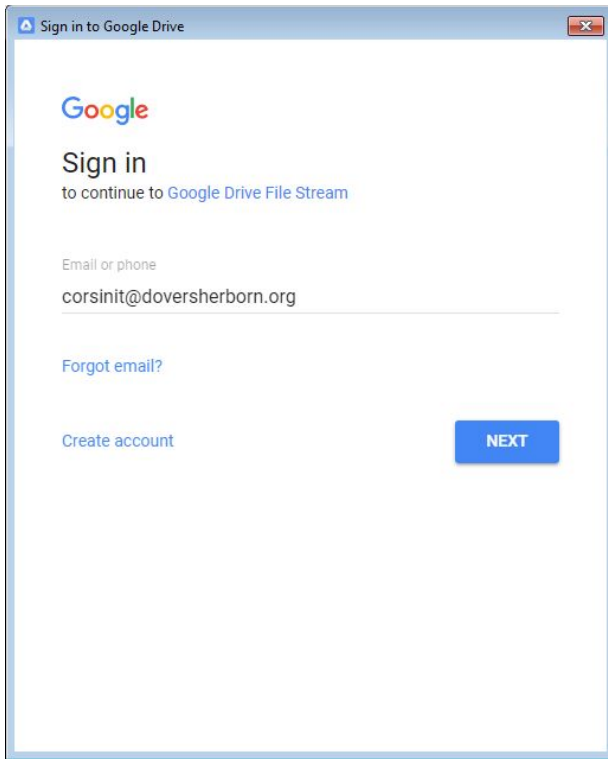


## Setting up Google Drive File Stream

- 1.) The first step to getting up and running with Google Drive Files Stream is signing in with your \_\_\_\_\_@doversherborn.org email address. The Sign screen will either automatically pop up on your screen after installation or if you closed out, it can be accessed by double-clicking the icon on the desktop.



2.) Enter your email address and press “NEXT”



Sign in to Google Drive

Google

Sign in  
to continue to Google Drive File Stream

Email or phone  
corsinit@doversherborn.org

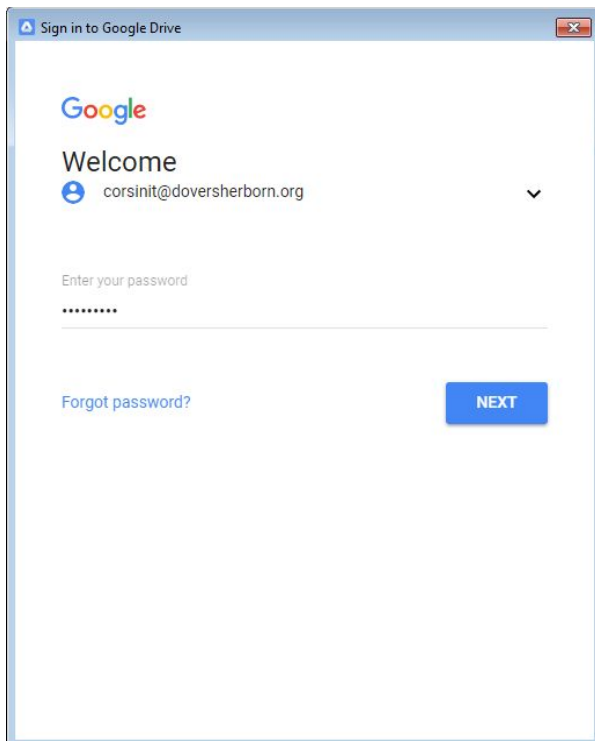
Forgot email?

Create account

NEXT



3.) Enter your password and press “NEXT”



Sign in to Google Drive

Google

Welcome  
corsinit@doversherborn.org

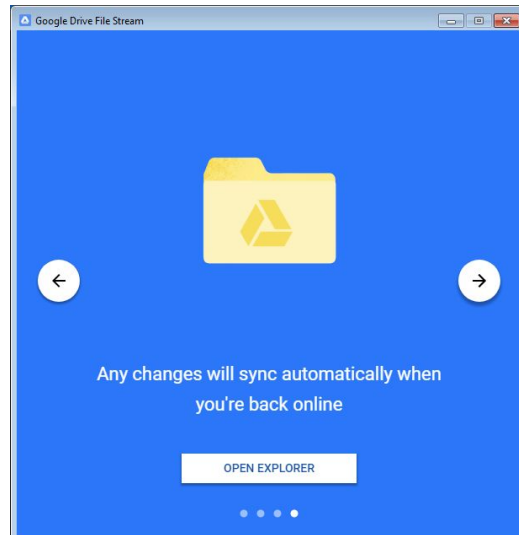
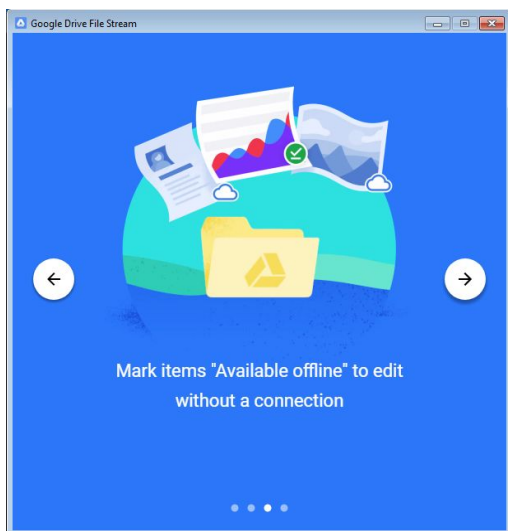
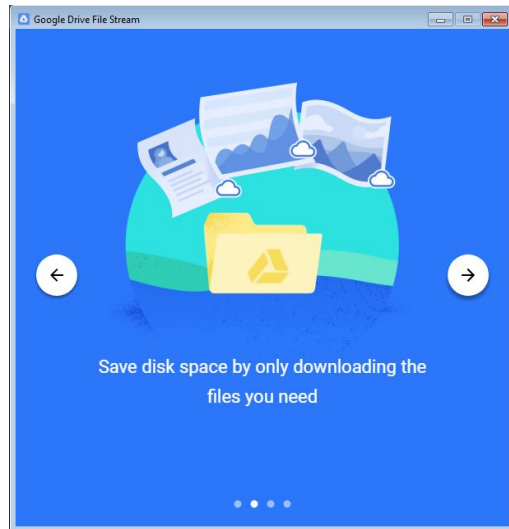
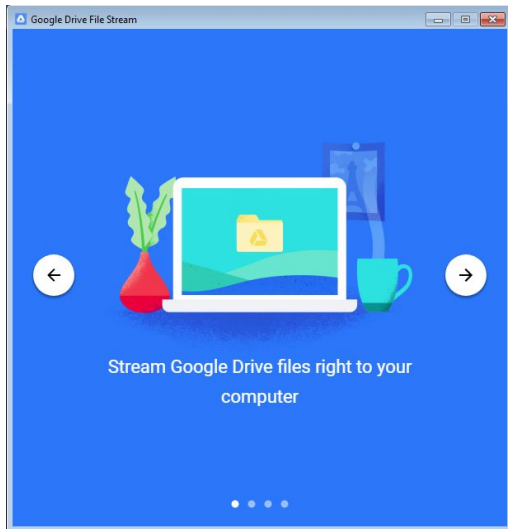
Enter your password  
.....

Forgot password?

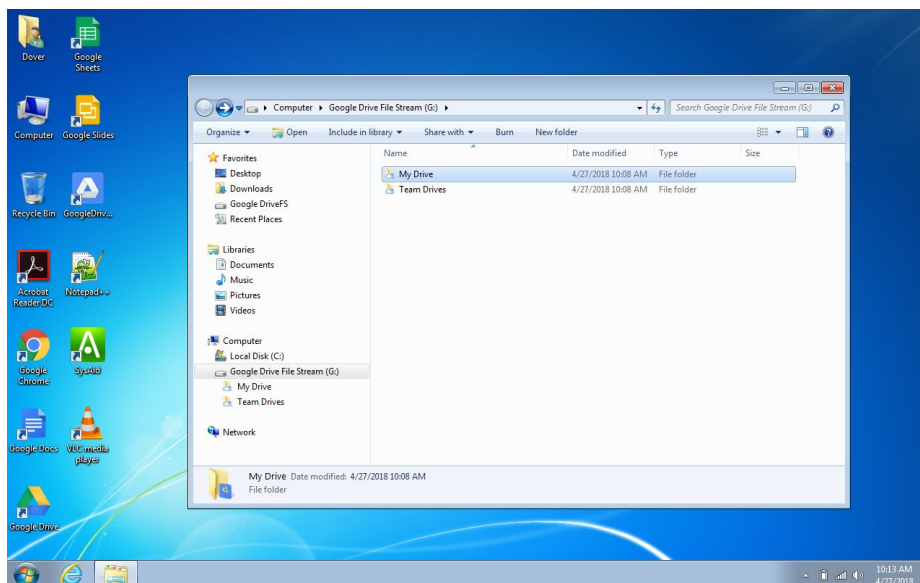
NEXT



4.) Next, a few welcome screens will appear - on the last screen select "Open Explorer"

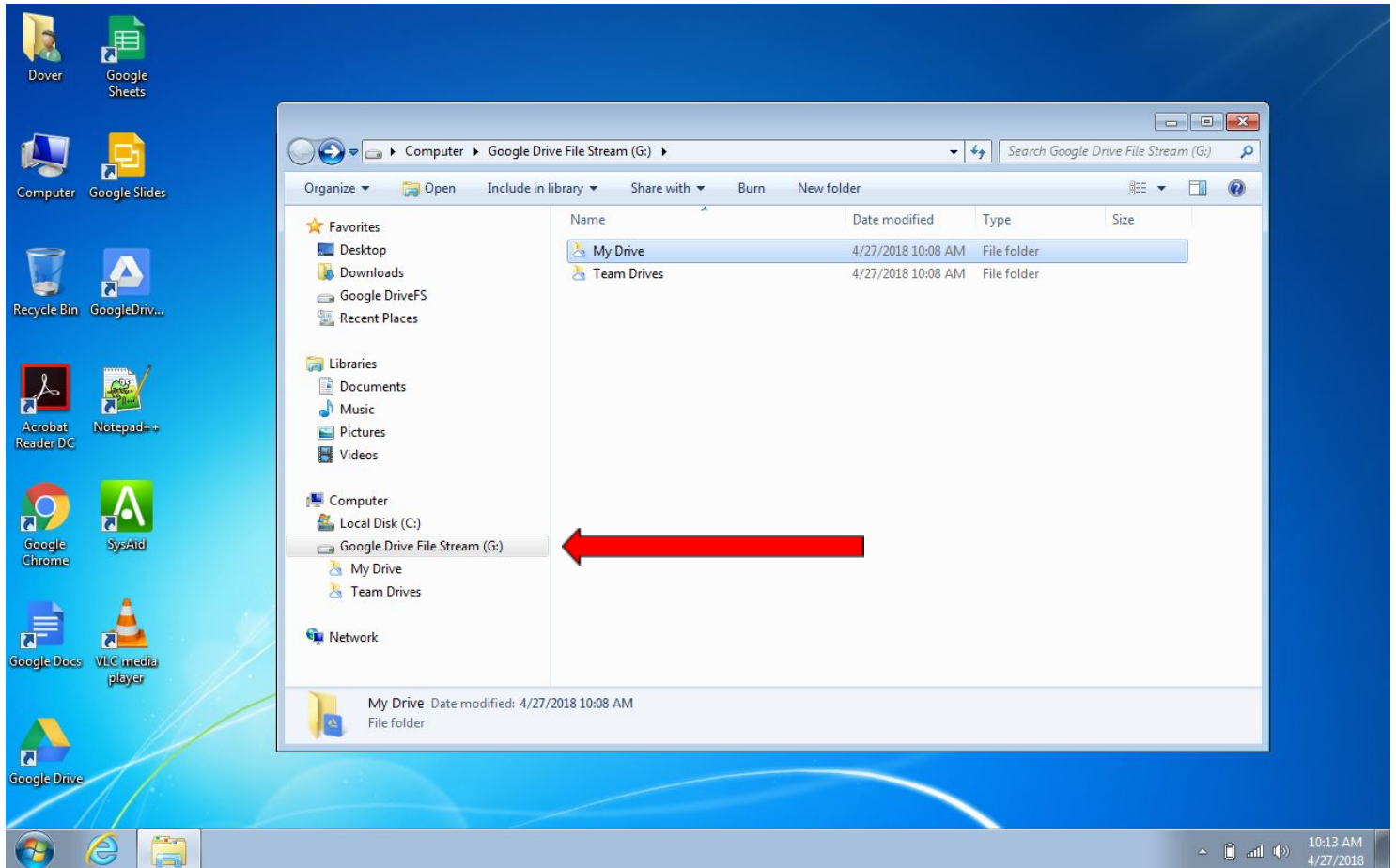


5.) When you click on "OPEN EXPLORER" - you should see the following screen:



6.) You're all done, you have successfully set up Google Drive File Stream on your computer. Note based on the screenshot below that you now have a drive called "Google Drive File Stream" this is now your "G:" drive automatically.

Your files are located in the folder called "My Drive"



7.) You can now simply drag all of your files in your "My Documents" to your folder called "My Drive." This will move all of your files on servers in each of your buildings to Google's cloud servers.