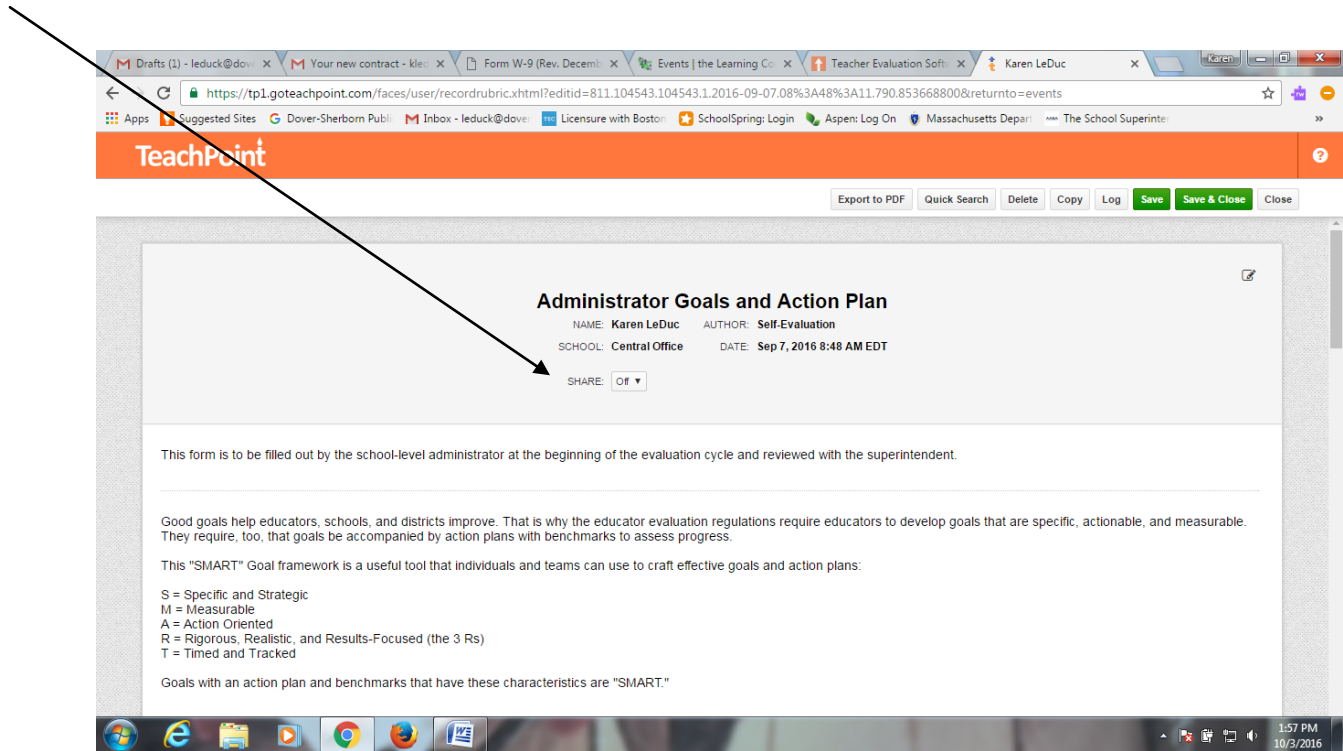


Two items here, share button and tags.

1. To sign or not to sign . . .

If you sign your goals document, it can no longer be edited.

If you share it using the share button, see arrow below. By doing so, your evaluator can see your goals and you can edit them together or you can edit them after your goals meeting, if necessary. Then you can sign it and your evaluator will sign, all by October 15th.



2. Tagging your goals to the Dover Sherborn Educator rubric

Create a goals document, scroll down to goals statement, you will see a "tag", see arrow below.

After typing in the goals box, you can click on this tag and align rubric items to your goal, if you wish. You cannot choose tags if you have not written something in the goals box.

TeachPoint

Export to PDF Quick Search Delete Copy Log Save Save & Close Close

Individual
Team/Department Name:

Links to Category/Categories

Goal Statement:

Actions: